

## SECTION 3 - To be completed by PARENTS/CARERS

1 Your education:	Parent / Carer 1	Parent / Carer 2 (if applicable)
Please tick the highest level qualifications you have:		
None	<input type="checkbox"/>	None <input type="checkbox"/>
GCSE / O Level	<input type="checkbox"/>	GCSE / O Level <input type="checkbox"/>
A Level / BTEC	<input type="checkbox"/>	A Level / BTEC <input type="checkbox"/>
Degree or above	<input type="checkbox"/>	Degree or above <input type="checkbox"/>
Other (please state) .....	<input type="checkbox"/>	Other (please state) <input type="checkbox"/>
2 Does your child have a disability and/or a learning difficulty?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3 Is your child subject to a local authority care order?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4 Is your child eligible for Free School Meals or the 16-19 Bursary?	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> Don't Know

## SECTION 4 - Declaration: To be completed and signed by PARENTS / CARERS and the YOUNG PERSON

I / we have read and understand the information on this leaflet, and give permission for my / my child's data to be shared and matched for the research study as described in Section 1.

Signature of Parent/Carer:..... Signature of Student:.....

Print Name:..... Print Name:.....

Date:..... Date:.....

Please return this form to your child's teacher or tutor.

### School / College Information

Thank you for your support in gathering this information and consent, which will help us evaluate the impact of Aimhigher Mentoring on your students. If you have any queries regarding our research please contact us by email: [aimhigher@contacts.bham.ac.uk](mailto:aimhigher@contacts.bham.ac.uk) or telephone us on 0121 415 8176..

Please return this form to:

Aimhigher  
FREEPOST (BM2843)  
University of Birmingham  
Edgbaston  
BIRMINGHAM B15 1BR



# Aimhigher Mentoring

## Information for Parents and Carers

*"It's been great having someone you can talk to about educational matters. My mentor has been great!... I've definitely gained from this scheme."*



*"It has made me realise how the world of work works, helped me to plan ahead and given me an idea of what career I want to go into..."*

### Introduction

This leaflet is for the parents and carers of young people who have been chosen to take part in Aimhigher Mentoring. It tells you what Aimhigher Mentoring is and asks for some information about you and your child, to help us improve our activities and prove that what we do helps young people make the most of the educational opportunities that are open to them. We hope you find it helpful, but if you have more questions please get in touch...our contact details are at the end of this leaflet.

### What is Aimhigher?

Aimhigher is a partnership of universities, schools and colleges. We aim to raise the aspirations and achievements of young people so that they can reach their full potential. Aimhigher delivers a range of activities for around 1,000 young people a year. We give young people a chance to explore different career ideas, find out more about qualifications and make the right decisions about their future. Aimhigher activities take place in schools, colleges, local universities or in professional workplaces like hospitals.

### What is Aimhigher Mentoring?

The Aimhigher Mentoring Scheme involves undergraduate students (mentors) from local universities and young people in schools and colleges. Our mentors support a group of students on a weekly basis, during the school or college day, either one-to-one or in a small group. We also have a safe e-mentoring system that mentors and students can use at other times.

Aimhigher mentors help young people:

- raise their aspiration to succeed in their education
- improve their study skills, motivation, confidence and time management
- explore different careers
- increase their awareness of higher education and decide if it is the right option for them.

Aimhigher Mentors are positive role models and our evidence shows that students benefit greatly from their support.

# Safeguarding – taking care of young people

The safety and wellbeing of students is a priority for Aimhigher. All of our mentors are Criminal Records Bureau / DBS checked and are given training in child protection. They work to a strict code of conduct which identifies their responsibilities for protecting young people.



## Why do you need me to complete this form?

We need permission to use data about your child (data on this form and from your child's schools or college, registers from Aimhigher activities and the evaluation forms we use) to report to the government on how our work helps young people.

We are asking for your permission to use and match your child's data with information on their involvement in Aimhigher Mentoring, their exam results and what they do after they leave school or college. To do this research we need to share your child's data with other education organisations<sup>1</sup> so that we can match data we hold about your child with their records.

Taking part in this is voluntary, and you have the right not to take part or to leave the research at any time without affecting your relationship with Aimhigher or Aimhigher

universities. If you decide to leave the research study, we will retain data collected to that point to produce anonymised, aggregated reports and to identify and quantify your involvement in the Aimhigher programme.

If your child takes part in Aimhigher Mentoring there is some data that we will need to securely hold and store without your consent. We need to do this so we can: (a) ensure Mentoring is offered to the right students (b) let students and their parent/carer know about our Mentoring (c) tell our funders about the success of the Mentoring programme. This will include data on this form, similar data from your child's schools/college, registers from Aimhigher activities and the evaluation forms we use. This data will be shared with your child's school or college and Aimhigher universities.

## How will we look after this information?

### – Data Protection

Any information we publish will not identify you or your child without your permission. Data about your child will be stored securely in line with the Data Protection Act 1998 (GDPR from May 2018). The data you provide will be retained securely until the student is 25 years old, after

which it will be destroyed. You have the right to a copy of the data held about you by us, for a small fee. If you have any questions about this research please contact Aimhigher on 0121 414 2510.

Please complete the form attached to this leaflet and return it to your school, college or academy. Keep this part of the leaflet in a safe place.

Thank you for giving us this information.

For more information about Aimhigher please visit our website

[www.aimhigherwm.ac.uk](http://www.aimhigherwm.ac.uk)

Contact us by email: [aimhigher@contacts.bham.ac.uk](mailto:aimhigher@contacts.bham.ac.uk)

Or telephone us on 0121 415 8176



<sup>1</sup> The organisations we would share data with are: your school/college, your local authority, Aimhigher partner universities (Aston University, Birmingham City University, University College Birmingham and the University of Birmingham), the National Pupil Database, UCAS, the Higher Education Statistics Agency, the Higher Education Access Tracker (HEAT) and the Higher Education Funding Council.

## Information and Consent Form

It is important that you complete this form in full.



### SECTION 1 - Data Protection

To take part in Aimhigher Mentoring the data provided on this form (or subsequent correspondence) will need to be shared with local Universities and the school or college your child attends.

With your permission the data on this form will also be shared with a number of organisations to help us track your son/daughter's progress through their education. These organisations will match your child's data with their records, and return it to us so that we can see how your child is getting on. The organisations we would like to share data with are your school/college, your local authority, Aimhigher partner universities (Aston University, Birmingham City University, University College Birmingham

and the University of Birmingham), the National Pupil Database, UCAS, the Higher Education Statistics Agency, the Higher Education Access Tracker (HEAT) and the Higher Education Funding Council. This research will help us continue to support more young people in the future.

Any information we publish will not identify you or your child without your permission. Under the Data Protection Act 1998, you have the right to a copy of the data held about you by us, for a small fee. If you have any concerns about how your data will be used or would like a copy of your data please contact Aimhigher on 0121 414 2510.

### SECTION 2 – Information to be completed by the YOUNG PERSON

Please read the information on the attached leaflet before completing this form.

Please complete the form in **BLOCK** capitals and return it to your teacher or tutor.

First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Home Postcode: \_\_\_\_\_

Home telephone number: \_\_\_\_\_ Your mobile number: \_\_\_\_\_

Gender: Male  Female

Date of Birth:   /   /   DD/MM/YYYY

Which Ethnic Group do you belong to?

White	<input type="checkbox"/>	Other Black background	<input type="checkbox"/>	Mixed - White & Black African	<input type="checkbox"/>
Black or Black British – Caribbean	<input type="checkbox"/>	Asian or Asian British – Indian	<input type="checkbox"/>	Other Mixed Background	<input type="checkbox"/>
Chinese	<input type="checkbox"/>	Mixed - White & Asian	<input type="checkbox"/>	Other ethnic background	<input type="checkbox"/>
Other Asian background	<input type="checkbox"/>	Black or Black British – African	<input type="checkbox"/>	Not known	<input type="checkbox"/>
Mixed - White & Black Caribbean	<input type="checkbox"/>	Asian or Asian British – Bangladeshi	<input type="checkbox"/>	Prefer not to say	<input type="checkbox"/>
Irish Traveller	<input type="checkbox"/>	Asian or Asian British – Pakistani	<input type="checkbox"/>		

Name of your school, college or academy: \_\_\_\_\_

Your Year Group: 7 8 9 10 11 12 13 College/training year 1 College/training year 2

(Please circle)