



WORK

WORK BASED TRAINING

REAL JOBS • REAL PROSPECTS



JOBS WITH TRAINING

16 APPLY WITHIN

BIRMINGHAM & SOLIHULL
WORK BASED TRAINING
PROVIDER NETWORK

START YOUR CAREER HERE



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WORK BASED TRAINING FOR YOUNG PEOPLE IN BIRMINGHAM AND SOLIHULL

The Birmingham and Solihull Work Based Training Provider Network is made up of approved specialist-training organisations focused on the needs of employers and young people with the ambition to improve job skills.

All of our training providers offer work based learning opportunities, that's learning at your place of work for young people who want to gain professional job specific qualifications, known as vocational qualifications and work experience relevant to your chosen career.

Whether you are undecided about what is the best route into a career and want more information on the necessary qualifications and opportunities available to you, or want to improve your chances of getting the right job and need help with your presentation and interview techniques, number and writing skills. We can help you make informed decisions on what's right for you now and in the future.

We can help not only in getting you up to speed in the jobs market, we can also match you with local employers looking for a trainee or an apprentice.

There are hundreds of different industry sectors to choose from with local, regional and national opportunities available to you.



From work study/traineeships to higher level apprenticeships at degree level, a work based training provider can help you achieve your career ambition.

As an organisation our training partners share good practice on national standards and we ensure that we give the right advice with easy access to employment opportunities.

The following pages outline the types of industry sectors that may be of interest to you. On pages 24 and 25 we have put a matrix of the industry sectors offered by our individual training providers, this is followed by an overview of each of our providers and a location map of where they can be found.

Now you can begin to take the first step into work based training.



EARN WHILE YOU LEARN

An apprenticeship allows you to study and gain a qualification at the same time as working, helping you to earn while you learn. Apprenticeship schemes are available in many different sectors and industries, so there should be something out there to suit you. Anybody who is not in full time education and living in England can become an apprentice from the age of 16.

Apprenticeships may take between one and four years to complete depending on the level of the qualification, ability of the apprentice and the industry involved. Being able to earn while you learn new job skills is favourable to anybody looking to gain knowledge of a job role or industry, and with the added bonus of recognised training, qualifications and paid holidays make an apprenticeship a great choice for people of all ages.

The advantages of becoming an apprentice:

- You earn as you learn. The salary depends on your employer and the skill area in which you are training, but with paid holiday it has more financial benefits than standard college courses.
- You will gain more experience through attending off the job with training providers or colleges and hands on experience with your employer.
- You gain real recognised qualifications – NVQs and Functional skills in English, Maths and ICT.
- You add new experience to an organisation, and are the future of the industry and they will be keen to support you.

THE BENEFITS

Apprenticeships give you the opportunity to work for a real employer, earn a real salary and gain a real qualification whilst gaining valuable workplace skills and experience.

Anyone living in England, over 16 years old and not in full-time education can apply to be an apprentice.

All apprentices must receive the current apprenticeship wage as a minimum.

Apprenticeship National Minimum Wage rate does not apply to Higher Apprenticeships.

A REAL JOB

All apprentices should work for at least 30 hours a week, apart from in exceptional circumstances. Over 150,000 employers are offering Apprenticeships in more than 200,000 locations.

Apprenticeships are available at Intermediate, Advanced and Higher (degree) level, covering more than 170 industries and 1500 job roles, from advertising to youth work via environmental engineering and nuclear decommissioning.

A REAL QUALIFICATION

Quality is key to apprenticeships. All apprenticeships must be at least 12 months long and lead to a national qualification that is respected by employers around the world.

A REAL FUTURE

After finishing, the majority of apprentices **(85%)** will stay in employment, with two-thirds **(64%)** staying with the same employer.

A third **(32%)** of all former apprentices had received a promotion within 12 months of finishing, and of those in work, three quarters **(75%)** reported taking on more responsibility in their job.

Employers think that qualified apprentices are **15%** more employable than those with other qualifications, ask your chosen provider for their success rates.



CAREER

AHEAD WITH

PROSPECTS

Apprenticeships are the ideal way to develop knowledge and skills within the workplace while undertaking a programme of study.

To be an apprentice, you need an employer. If you don't have an employer we can help.....

You can join the apprenticeship programme at any time of the year, once you have been recruited. If you are looking for work independently, ask prospective employers, careers advisors or recruitment services or training providers about apprenticeships.

Training Providers work closely with many employers, so get in touch and we will advise of appropriate vacancies that may be of interest.

EARNINGS

Research shows that apprentices earn, on average, over £100,000 more throughout their lifetime than other employees. Their career doesn't have to stop at the Advanced Apprenticeship, if they want to go on to University they will find many institutes of Higher Education value their skills and knowledge and will happily offer them a place on a Foundation Degree or other higher level qualifications.

SUPPORT DURING TRAINING

Their employer or training provider will make sure they have support. The employer's and training provider's job is to ensure that the apprentice's training fits their individual requirements, offers the skills needed for the job and satisfies national standards. They will also be there to help them through any difficult times.

PROSPECTS

Apprenticeships can be demanding but they are very rewarding. Apprenticeships equip apprentices in the skills employers want, they give them choices in their career. When they've finished they can carry on working, maybe get promoted or go on to higher education in a college or university.

3 LEVELS OF APPRENTICESHIPS FOR THOSE AGED 16+

1 INTERMEDIATE APPRENTICESHIPS

Equivalent to five good GCSE passes

Apprentices work towards work-based learning qualifications such as an NVQ Level 2, Functional Skills and, in most cases, a relevant knowledge based qualification such as a BTEC.

These provide the skills needed for your chosen career and allow entry to an Advanced Apprenticeship.

2 ADVANCED APPRENTICESHIPS

Equivalent to two A-level passes

Advanced apprentices work towards work-based learning qualifications such as an NVQ Level 3, Functional Skills and, in most cases, a relevant knowledge based certificate such as a BTEC.

To start this programme, the applicant should ideally have five GCSEs (grade C or above) or have completed an Apprenticeship.

3 HIGHER APPRENTICESHIPS

Leading to qualifications at NVQ Level 4 or, in some cases, a Foundation Degree

Higher apprentices work towards work-based learning qualifications such as an NVQ Level 4 and, in some cases, a knowledge-based qualification such as a Foundation degree.

Apprentices can then also progress to higher education, including university degrees.

Apprentices' opportunities for career progression are increasing with the expansion of Higher Apprenticeships. Equivalent to degrees, more of these specialised and highly skilled Apprenticeships are being offered each year, giving you the chance to continue your professional development and fully realise your potential.

"Once you complete your apprenticeship, you will have formal qualifications that are recognised by employers the world over."

HOW IT WORKS



STUDY PROGRAMME FOR LEARNERS

Study Programmes have been developed by the Government for all 16-18 year olds as a new, more relevant way to learn and they will ensure you receive:

- A substantial qualification at Level 1, 2 or 3 – e.g. a Diploma, Extended Diploma, City & Guilds qualification or other professional qualification
- The opportunity to undertake work experience and learn from experts in a real workplace
- GCSE A*-C English and maths equivalent, if you don't have it already, or a qualification that will help you progress towards GCSE in the future
- Non-qualification activity, for example tutorial time, employability skills and other enrichment activities.

Having qualifications is great, but it isn't always enough to get you the job you want. The Study Programme will enable you to gain the skills and workplace experience employers expect. Each course is tailored made to suit a specific job role or industry and will give you the chance to learn through specialist teaching and excellent links with industry.

For example:

Study Motor Vehicle Maintenance and Repair and you will get the opportunity to work in an automotive centre and gain experience from technicians using up-to-date technology and equipment.

Study Hair and Beauty and you will get to perfect your skills in a hair salon or beauty studio.

Study Childcare and gain experience from placements with local nurseries and primary schools.

Study Hospitality and Catering and you will get the opportunity to work in a real commercial kitchen..

The Study programme will enable you to undertake employment training matched to the work sector you are interested in. The following sectors are available:

- Accounts and Financial Services
- Agriculture, Horticulture and Animal Care
- Arts, Design, Media and Publishing
- Automotive
- Business Administration and Law
- Catering and Hospitality
- Childcare
- Construction
- Computing Technology
- Engineering
- Hair and Beauty
- Health and Care
- Retail
- Sport and Exercise.

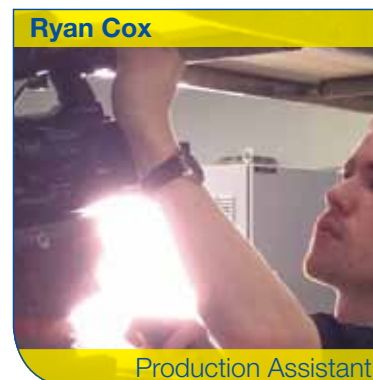
At the end of a Study Programme you will have qualifications and experience that are relevant to the industry you are interested in, helping you stand out from the crowd and ensuring you move on to a job, apprenticeship or higher level learning.

Next Steps

After you have completed your study programme you can progress onto:

- Traineeships
- Apprenticeships
- A job with training
- Higher level study.

If you would prefer to work while you learn then the following pages should help you decide.



"Apprenticeships just sounded right for me, I had done a bit of work previously, nothing in media."

Creative Alliance were great as they specialise in creative apprenticeships, so I was able to apply for vacancies in media.

While I'm on the job I'm learning, and not only getting work experience which I could put on a CV, but getting paid."

Production Assistant



Alicia completed her Level 1 course as a Study Programme with **Platinum Training**. She progressed on to a Level 2 Apprenticeship with a garage, attending Platinum Training once a week to complete her course.

An opportunity for Teaching Assistant/Motor Vehicle Assistant became available and she was successful in gaining the role. Now a valued member of the teaching team, she also is progressing to become a fully qualified teacher.

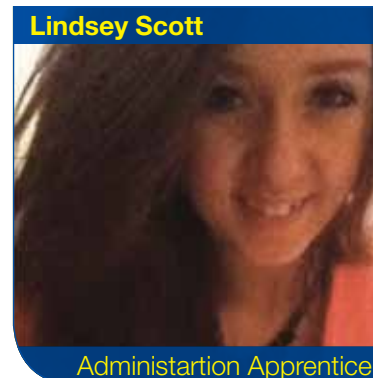
Motor Vehicle Assistant



George successfully completed the **Solihull College** 12-week Prince's Trust Team programme, started an apprenticeship and has ambitions of running his own pub.

"I'm so glad I did it as I picked up so many new skills, the main one being understanding what a job is and what is expected of me".

Trainee Catering Supervisor



*"I had already tried college and sixth form previously but found it was not for me. **Key Training** helped me get the interviews that I wanted."*

They let me know all information I needed to know in order to secure my place in the apprenticeship.

I like to be hands on and earning while in learning which is exactly what an apprenticeship is made to do."

Administration Apprentice

ARE YOU READY?

TRAINEESHIPS

Traineeships are designed to prepare young people for a future career, by helping them to get ready for the world of work and improving their chances of getting an apprenticeship or full time job.

Traineeships last anything from six weeks to a maximum of six months with the content tailored to individual needs, including:

- Work skills training.
- English and maths support (except those students who have gained GCSE grades (A* - C) to provide the essential skills needed for the workplace.
- Quality work experience which can be added to a CV.

Traineeships unlock the great potential of young people and prepare them for their future careers by helping them to become 'work ready'.

Traineeships are delivered by training providers and funded by the government, with employers providing the valuable work experience placement and interview as part of the programme.

Young people can search for Traineeship opportunities on the Apprenticeship vacancies system.

TRAINEESHIPS FOR YOUNG PEOPLE

WHAT IS A TRAINEESHIP?

A Traineeship is an education and training programme with quality work experience that is focused on giving young people the skills and experience that employers are looking for.

At its core are work skills training, English and maths for those who need it, and a high quality work experience placement.

Contact one of our Training Providers ([see pages 24 to 39](#)) to see if you are eligible and whether a Traineeship is the correct route for you. You may be entitled to Bursary for travel and lunches.

HOW DO YOU FIND A TRAINEESHIP?

Now that you've discovered that a Traineeship could be the right route for you, there are three options available:

- Register for Traineeship opportunities which will be advertised on the Apprenticeships vacancies free online service.
- Contact your local training provider or college to see if they are offering Traineeship opportunities. A list of providers who are eligible to deliver Traineeships is available on page 24.
- If you are in receipt of benefits you should speak to your individual Jobcentre Plus adviser.

Alison Scoble



Credit Controller

*"The path that I decided on initially was to go to college to do my AS Levels. After deciding this wasn't for me, I was offered a place to start my apprenticeship at **Protocol**. After three months working on my qualification, I got my first interview at CPBigwood, and was offered the position the very same day.*

So far I have started my Business Admin NVQ including an ICT Functional Skills exam, which is all relevant to my job role."

Rikki Lee Holder



Hairdressing Apprentice

"I started on the pre- apprenticeship programme and progressed onto Level 2 Apprenticeship.

*The programme gave me the experience I need to move forward with my career. I feel I have more opportunities and my confidence has grown. I am now completing my Level 2 Apprenticeship with **Reflections Training Academy** and will then go onto the Level 3 Advanced Apprenticeship, gaining more creative skills as this is what I enjoy."*

Sophie Watts



Engineering Apprentice

*"The technical apprenticeship scheme at **JLR** really gives me 'focus' and hugely motivates me as I like to be able to put what I am learning into practice straight away.*

I like that I can see that all the hard work of studying and gaining qualifications is paying off and at the same time I can build up my experience as 'real' employee within the business."

Adam Goode



Junior Designer

*"My course with **Succeed** gave me an advantage, the experience I'd gained with design packages allowed me to answer the brief to the expected standard, and the interview training I received helped me to sell myself."*

After impressing the senior design team with samples of work along with outstanding references from Succeed tutors, Adam was offered the position as a Junior Designer at Clevercherry.

WHAT EMPLOYERS ARE LOOKING FOR

If you're applying for an apprenticeship, it's vital that you know what employers want.

It's often difficult for school-leavers applying for apprenticeships as they may not have a wealth of work experience or previous jobs. While employers will certainly bear this in mind, there are other skills and personal characteristics you can highlight to wow them in your application and at the interview.

The main thing employers are looking for in young people is a passion for their chosen industry, and their company. After all, they can train you in their systems, processes and knowledge specific to a role but they can't give you genuine interest and enthusiasm or a willingness to work hard for them. These need to come from you. Knowing and being able to explain exactly why you want the Apprenticeship, apart from it being paid and a fantastic start to your career, is also essential, so spend some time thinking about this. Researching the company and what the scheme will involve is just as important as if you were applying for the second, third or fourth job of your career.

“For young people who haven't yet had a job, it's useful to know that many employers also value any voluntary work experience that a young person has had. If it relates to that particular role or job sector – it's even more highly regarded.”

When you're writing your application, it's worth going back to the job description, which will outline what the employer is looking for. Use this to pick the key things out, then refer to them in your application, showing how you have demonstrated those skills or qualities. Also think about what other skills you may have picked up at school, or elsewhere, that might benefit the employer. It may help to speak to someone who knows you well and ask them what you're good at.

When you're writing your applications, either online or as a paper CV and cover letter, you'll want to show how you have the skills and qualities that employers are looking for.

With competition so high, employers are also looking for the right sort of person to fit in with the team and company. If you visit the company's website you can normally find a section about their company values or people.

Like any other job you might apply for, apprenticeships may use online applications as well as phone interviews, one-to-one and group interviews, as well as assessment centres. As scary as these may seem, it's important once you've done your preparation to try and be yourself.



Nicole Stibbs
Childcare Apprentice

Nicole joined **Gordon Franks Training** Pre-Apprenticeship Study Programme in October 2013.

She achieved Level 1 Functional Skills in maths and English and completed a Level 1 Childcare qualification during her work experience placement in local day nursery.

Nicole has now secured a Childcare Apprenticeship in a day nursery.

Holly McAdam
Duty Manager

Holly started as a nervous junior in waitressing skills and achieved her level 2 NVQ in Food and Beverage in the Hospitality Apprenticeship framework.

Bellis Training's Holly McAdam developed confidence and progressed to team leader, level 3 Advanced Apprenticeship.

During this period Holly was promoted to assistant restaurant manager. Holly is now a senior manager of the hotel team and has been promoted to duty manager.

Christopher Vale
Childcare Apprentice

Christopher Vale started his learning journey with **Aspiration**. After passing a 4 week employability course at our Birmingham Centre he got a job with Humpty Dumpty childcare nursery where he started a level 2 Apprenticeship. Christopher achieved his level 2 before completing level 3.

Christopher has excelled in the childcare arena so much that he has now been offered a place at Sheffield University to study for a degree in Child Psychology.

Ethan Fenton
Trainee Joiner

*“Everyone at **Archway** has helped me on the way and shown faith in me.”*

Ethan gained qualifications, improved social skills, developed employability skills. He then moved into employment with a Joinery company as a result of excellent performance during work experience. The employer was so happy with Ethan's work ethic that he offered him a job.



A PARENT'S GUIDE TO APPRENTICESHIPS

INTRODUCTION

As a parent you want your child to get the best possible start in their career. There are so many options available to young people after they leave school and in this guide we outline information and benefits about apprenticeships as a key route into a successful career.

WHAT IS AN APPRENTICESHIP?

An apprenticeship is a real job with training which would allow your daughter or son to earn while they learn, whilst gaining a nationally recognised qualification. Apprenticeships may take between one and four years to complete to a training plan with targets to meet the working level needed and cover a wide range of industries, from engineering to accountancy, public relations to veterinary nursing. Apprenticeships are now available up to degree level and beyond.

BENEFITS OF DOING AN APPRENTICESHIP

- Earning a salary
- Training in the skills employers want
- Excellent progression opportunities, whether looking to study further or gain promotion within the workplace
- Increased future earning potential – apprentices enjoy marked salary increases when they complete their training, and those with a Higher Apprenticeship have the potential to earn up to £117,000* more than those without, over the course of their career
- Learning at a pace suited to the individual with the support from your employer and training provider.
- Paid holiday.

ENTRY REQUIREMENTS

Apprenticeships are available to anyone over the age of 16, living in England who satisfy the eligibility conditions. There are different entry requirements depending on the sector and job.

APPRENTICESHIP LEVELS

There are three types of Apprenticeship your son or daughter could apply for depending on their current skills and qualifications:

1. Intermediate Apprenticeship (level 2)
2. Advanced Apprenticeship (level 3)

The core components for Intermediate and Advanced Apprenticeships are:

- A nationally recognised vocational qualification
 - Functional skills (e.g. English, maths and ICT)
 - Other professional qualifications or requirements as specified by the particular job.
3. Higher Apprenticeships are as above but exclude the functional skills element and Level 4+ above.



SALARIES

There is a National Minimum Apprenticeship Wage, some employers may pay more than this. The average gross weekly wage for an apprentice is £200**. This is dependant on the sector, region and apprenticeship level e.g. some Higher Apprenticeships can pay as much as £300 – £500 per week.

More details on salaries and entry criteria in specific apprenticeship occupations can be accessed by looking at the vacancies on apprenticeships.org.uk.

* Returns to Intermediate and Low Level Qualifications (September 2011) **Apprenticeship Pay Survey 2011

RAISING THE PARTICIPATING AGE (RPA)

Raising the participation age (RPA) does not mean young people must stay in school, they will be able to choose one of the 3 options listed below.

The government has increased the age to which all young people in England must continue in education or training. Pupils starting year 11 or below in September 2013 will need to continue until at least their 18th birthday.

- Work-based learning, such as an Apprenticeship, Traineeship or Study Programme
- Full-time education, such as school, college or home education
- Part-time education or training if they are employed, self-employed or volunteering for 20 hours or more a week.

APPLYING FOR AN APPRENTICESHIP

At any one time there are up to 20,000 apprenticeship vacancies available on www.apprenticeships.org.uk in a variety of careers and industries across England. Click on 'Search for vacancies' on the home page of the website. You can search by area, type, level or salary and set up alerts.

Once the right job comes up, your son or daughter can simply register on the website and follow the step by step instructions to apply for the role. You can also download the 'Av Search' app for smartphone to see vacancies while on the move.

The "How to apply" film at www.apprentice.tv has useful hints and tips on applying.

Also visit www.apprenticeships.org.uk for further information.

HOW TO APPLY YOURSELF



HOW TO APPLY FOR AN APPRENTICESHIP OR TRAINEESHIP THROUGH A WORK BASED TRAINING PROVIDER

An apprenticeship is a real job with training to develop your skills towards a worthwhile level and achieve recognised qualifications at the same time.

Applying through a training provider

Training providers are independent companies that work with employers to make sure their apprentices receive the right training. Training takes place in the workplace and you will be gaining real experience tailored to you and your employer, together with off the job training.

Applying for vacancies with local companies

Some local companies will advertise jobs through Training Providers, local papers, and on the apprenticeships website.

Make sure you apply for any vacancies that interest you.

If you find a job, your employer may be prepared to offer you training through an apprenticeship with a recognised work based training provider.

APPLYING

When applying for one vacancy, make sure you have the right entry qualifications. Some opportunities will ask for particular grades in English, maths and a sector related qualification. This is where a traineeship could benefit you in getting the right qualification for an apprenticeship. You can apply for more than one employer vacancy.

WHAT HAPPENS IF I CAN'T FIND AN APPRENTICESHIP?

If you don't have an employer, work-based training providers can help you with this. These allow you to start working on the skills and knowledge, through the work study programme/traineeship, that you will need as an apprentice whilst continuing to look for an apprenticeship vacancy.

HOW CAN I FIND OUT MORE?

Research the training provided by work-based training providers you will find at the back of this directory and apply to those who offer the courses you want to do. Talk to your Training Provider, they help you find out more about your options and tell you about local opportunities.

Shaun Cahill Horticulture Apprentice

Shaun started with **Merlin Training** in 2011, achieving his Level 1 certificate in Construction Skills and his level 1 plumbing qualification. He was also volunteering at Sheldon Country Park 1 day a week, maintaining the grounds and working with animals. Merlin referred him to the Princes Trust for their 12 week course. Gro-Organic offered Shaun a level 2 Apprenticeship in Horticulture. He is now helping with events to promote and raise awareness of Gro-Organic.

Eleanor Livermore Childcare Apprentice

*"College wasn't for me as I wanted to be more hands on in my learning and earning at the same time. I found **learndirect**, they got me an interview at Lawnswood Childcare and I was offered the apprenticeship.*

"I love my job and being able to say I work at a nursery. I know I'm on the right path now to owning my own nursery or going into social work with children."

Bill Banyard Electrical Apprentice

Second year **JTL** apprentice Bill Banyard engaged on the kitting out of portable plant rooms that are to be exported to Ireland.

He says his most enjoyable task to date has been working on England rugby's new training facilities at Pennyhill Park in Surrey. This included work in gyms and the indoor pitch. Bill attends Kidderminster College on two week block release periods.



A CHOICE OF INDUSTRIES AND EMPLOYERS

Apprenticeships have been developed by a wide range of industry sectors and are available with different types of employers from large national companies such as British Gas, BMW, Land Rover and Orange to smaller local companies.

There are more than 250 different types of apprenticeships available offering over 1,400 job roles. The right one for the individual will depend on their interests, their experience and the opportunities in their area. However most apprenticeships may include the following elements:

- An appropriate work-based qualification such as a National Vocational Qualification (NVQ) at either Level 2, Level 3 or Level 4 and other higher level qualifications.
- Functional Skills Qualification in Maths and English and an ICT qualification if required by the sector
- Employee rights and responsibilities
- Personal learning and thinking skills
- Other qualifications or requirements as specified by the particular occupation.

ACCOUNTS AND FINANCIAL SERVICES



Accounting itself is a highly skilled profession, with accounting staff working at many different levels. Apprentices will take the accounting qualification relevant to their Apprenticeship level.

Apprentices accounting technicians might work as accounts assistants, credit control clerks, accounts clerks, or finance assistants, all helping accountants to keep financial records and prepare accounts. You'll learn how to balance accounts, process invoices and payments, complete VAT returns, and help prepare financial statements and reports.

Depending on whether you work for a large or small company, you could be specialising in one area, like sales or doing all these tasks as well as handling banking and petty cash.

Successfully completing the Higher Apprenticeship offers a fast track route onto chartered studies. It is also possible to enter a higher education course in a subject related to accounting, banking, insurance, or other financial services. If you're interested in a finance career, an apprenticeship is a great way to get into the market.

AGRICULTURE, HORTICULTURE AND ANIMAL CARE



There is a whole range of exciting career opportunities available from caring for animals and wildlife to managing the home turf of your favourite football club or looking after our planet in environmental conservation.

It offers a wide range of jobs depending on levels of skills and qualifications, from hands-on to supervisory roles. There is also great need for skilled managerial, high tech and specialist people who seek exciting, dynamic and highly responsible roles that are well rewarded financially.

ARTS, DESIGN, MEDIA AND PUBLISHING



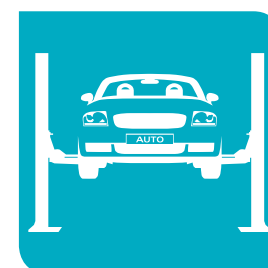
The arts world covers everything from film to fashion, music to computer gaming. While it's the artists and actors, musicians and models who take centre stage, they wouldn't be there without armies of assistants and teams of technicians.

Media and publishing is even bigger business. It's changing fast as 'old' media, newspapers and magazines, TV and radio, takes on board the developments of 'new' media offered by the internet and mobile phone technology.

Imagination and a flair for English, art, music or a similar creative subject can help you succeed in the creative industries.

Arts, Media and Publishing is a popular and competitive sector. It's not easy to walk into your dream job in TV or the fashion industry, so an apprenticeship can be a great way to get a foot in the door.

AUTOMOTIVE



Automotive apprenticeships involve all types of vehicles, from mopeds to lorries. As an apprentice, you could work for a dealership and focus on a particular manufacturer, or work for an independent garage that deals with many different makes of vehicles.

Vehicle repair is challenging, hands-on work – every vehicle will present a new problem to solve. You'll also need good communication skills in order to explain everything to the customer. But you'll feel satisfied when the job's done and that car is back on the road.

As an apprentice, you'll have the choice to focus on either mechanical, electrical and trim body fitting; body repair; or body finishing. Mechanical, electrical and trim technicians repair moving parts and electronics. They assess the damage and then get at the broken parts inside by removing the bodywork (trim), fix the internal parts, and then replace the bodywork.

Whether you find yourself working in a specialist fast-fit operation or in a dealership, you'll have to be technically competent and able to work under pressure, taking account of time and cost.

BUSINESS, ADMINISTRATION AND LAW



Millions of people work in this sector, and your apprenticeship could lead to a role in a number of different areas within a business.

Management staff – from team leaders and supervisors up to company directors – make decisions about how to do things effectively and provide leadership. Administrative staff support them by doing any number of essential tasks to help the system run smoothly.

Most jobs in this sector are office-based with a typical 9 to 5, Monday to Friday working week. It's important to be punctual and presentable and to be a good team player.

Organisational skills are important here, and if you can multi-task so much the better. A head for figures and IT skills is helpful, but good communication and people skills are vital too, especially in management and customer service roles.

CATERING, HOSPITALITY, TRAVEL AND TOURISM



From an instructor at an outward bound centre to jetting off around the world as a holiday rep or aircraft cabin crew, or a sporting career while studying for a qualification at the same time?

An apprenticeship in the Leisure, Travel and Tourism sector could lead you into any of these careers and more.

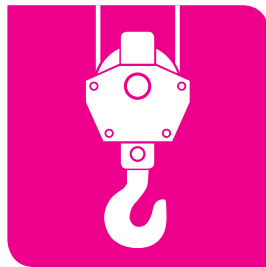
The hospitality and catering industry employs around two million people, in pubs and clubs, hotels and restaurants, cafés and canteens.

With an apprenticeship you could train as a chef or a hotel manager, or learn to run your own business.

Working in this sector often requires working shifts, you might be away from home for long stretches and, of course, you may be doing your job while other people are enjoying themselves. But the work is varied and interesting, and could lead to opportunities to travel and live abroad.

Your individual talents or passion for travel will be put to good use on an apprenticeship in this sector but IT, planning and organisational skills can be useful too.

CONSTRUCTION, PLANNING AND THE BUILT ENVIRONMENT



An apprenticeship in this sector could teach you one of the many trades that make our buildings work – from electrical engineering and plumbing to maintaining heating systems and gas networks. Or you might get involved on the planning side, looking at the environmental and social impact of new developments, for example.

Practical skills are important and many roles require physical work. But there's a demand for creative talents in jobs like stone masonry, carpentry or even making the sets for plays and films. Being organised and self-motivated can help you get ahead too – about a third of the people who work in the sector run their own business.

CUSTOMER SERVICES

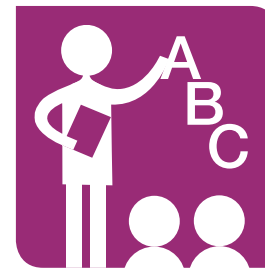


Customer service can be applied to hundreds of job roles across many different sectors, from government to telecommunications. However, most customer service apprentices work in retail, financial services, call centres, hospitality, or sport and recreation.

As a customer service apprentice, you'll probably work at the front end of an employer's business activities and regularly assist customers. Duties will vary between sectors, but in most cases you'll be making sure that customers are dealt with in a positive, reliable and pleasant way – whether that's by offering advice, answering questions or handling complaints.

To properly assist customers, you'll need clear and up-to-date knowledge of your organisation's products and services. You'll also need to be able to communicate with all sorts of people.

EDUCATION AND TRAINING



The Education and Training sector isn't just about teachers and doesn't have to happen in a classroom. People in every walk of life need to train and improve their skills.

The Learning and Development Apprenticeship is designed for those interested in the training/learning and development.

The Work Based Learning Practitioners Apprenticeship is someone who is employed to help others with their training within the workplace.

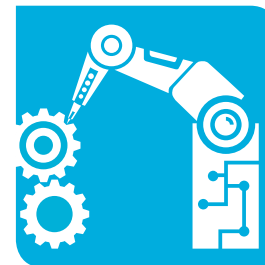
The Supporting Teaching and Learning in Schools Apprenticeship is about teacher help and support to allow the teacher to concentrate on teaching the class

The Learning Support Apprenticeship support and assist students who might have difficulty learning in an educational environment.

The Supporting Teaching and Learning in Physical Education Apprenticeship is the provision of Children's Physical Activity and School Sport Development.

All Education and Training is all about communication. While you need to know your subject area, you'll also need to help others understand and get excited by it. Good people skills are important too.

ENGINEERING AND MANUFACTURING TECHNOLOGIES



Apprenticeships in the main manufacturing industries include textiles, food, furniture, glass, metals, printing and the motor industry.

All of these industries require complex machinery that needs to be designed, built and maintained – which is what you'll learn about on an engineering apprenticeship.

Engineers come in all shapes and sizes, specialising in particular areas, such as construction and electronics.

After an apprenticeship in the motor industry, you might spray paint new sports cars, fix broken down cars and rescue stranded motorists, or even become a train driver.

Depending on your employer, you could be working in a very specialised field, or learning a broader range of skills and techniques, both requiring high levels of skill, precision and concentration.

Manual and technical skills are important and maths, IT and science are often relevant. You need to be good at following instructions and working as part of a team but engineers in particular often need to use their own initiative to solve problems.

HAIR AND BEAUTY



Hair apprenticeships can include, shampooing, conditioning, blow-drying, styling hair, the mixing and application of colour and creative cutting. You'll study hairdressing topics such as hair and skin testing, the effects of chemicals on hair and skin, and the principles of hair colour selection.

As a Beauty Therapy apprentice, you'll assist senior therapists and learn a range of skills and techniques, such as how to improve facial skin conditions, wax body hair, spray tan, shape and colour brows, perform hand and foot treatments, and apply make-up.

In both hair and beauty you'll work closely with clients and will need the ability to put them at ease with effective communication skills to be pleasant and personable.

HEALTH, PUBLIC SERVICES, CARE AND CHILD CARE



Apprenticeships could lead into a range of careers in health – dispensing medicines in a pharmacy, giving eye tests, working as a dental nurse, caring for the elderly or childcare. Many disabled people and older people, for example, need support in their own home or in the community – this is known as social care.

The care system is set to change a lot over the coming years as the UK population ages. The very young need looking after too – as more parents go out to work, there's a growing demand for trained childcare providers.

Apprenticeships in this sector could also lead you into very different careers including youth work, providing security at sporting events, working as a firefighter, and housing the homeless.

Technical and scientific knowledge is important in some areas, if you work as a pharmacist, for example. In youth work or social care, by contrast, your people skills are all-important.

INFORMATION AND COMMUNICATION TECHNOLOGY



There are two sides to ICT – knowing how it works, and knowing how to use it. In the first category are the people who program computer software, design applications for mobile phones, install networks in offices... and fix things when they go wrong.

To get the full benefit of the software and systems these people create, skilled IT users are needed too.

They could work in almost any field, from arts administration to zoology.

The demand for ICT has never been greater, so developing your skills in this area is one of the best career moves you could make. The skills you learn on your apprenticeship will be valuable wherever there are computers and communications technology.

MANAGEMENT AND TEAM LEADING



This apprenticeship can be applied across a broad range of sectors and job roles. Good managers are essential to the success of any business, so the skills gained on this apprenticeship are transferable and valuable.

The Team Leading Apprenticeship involves supporting organisational objectives through a wide range of functions, including: monitoring work, giving feedback, briefing teams, supporting team members, resolving problems and delivering and improving customer service.

The Advanced Level Management Apprenticeship will develop your skills to include planning, allocating and monitoring the work of a team, supporting team members, managing conflict, resolving problems, project management, agreeing budgets and managing customer service.

Finally, progress to the top by achieving a Higher Apprenticeship in Management. At this level you will be informing strategic decision making, managing budgets, planning and implementing change, leading teams and managing programmes of complimentary projects.

RETAIL AND COMMERCIAL ENTERPRISE



As an apprenticeship within the Retail Sector, you could find yourself advising customers, arranging window displays or learning how to manage a shop. You could pick up experience in sales and marketing, or you could learn technical and business skills. As an apprentice you could be assisting customers on the sales floor or handling their purchases. Alternatively, you could be working in a specialist department and become a product expert, able to help with specific queries.

An artistic flare could point you in the direction of visual merchandising, helping to create in-store displays. You could work behind the scenes in stock handling; ensuring products are received in the correct quantities and appropriately stored. whether you are working at the till or checking stock also report writing for head office will need good English. You will be working with the public so communication and people skills are used continually plus display and merchandising is an important part of the role. Advanced apprentices are soon promoted to management in this sector-where you will then be in charge of staff and the way that the shop is run.

SPORTS



Sports development involves; organising projects, programmes, information and training to encourage people to increase their activity and have a healthier lifestyle or participate in their community. The work is challenging and varied and may include the development of performance sport, community sport and physical activity and /or participation for particular target groups.

Sports excellence; is for young people who have the realistic potential to become professional athletes, pursuing their sport as their main career goal. The programme is not a qualification for simply 'playing the game' – it is structured training and

development across many sports for the few talented young athletes who may reach Olympic or Paralympic level, or secure a professional contract. Instructing exercise and fitness is a large and important component of part of the Active Leisure and Learning Sector. It is made up of both privately run clubs and publicly run gyms through various leisure facilities run by local authorities or leisure trusts

On the Intermediate Level Apprenticeship you could work as a Fitness Instructor or Gym Instructor, responsible for the maintenance of the gym, developing session plans and delivering sessions for members. It may also include reception duties and increasing membership sales. You could also work as an Exercise Instructor, working with children and adults, preparing, delivering and evaluating exercise sessions, such as aerobics, step aerobics, circuit training, and aqua aerobics.

WAREHOUSING AND LOGISTICS



The goal of any logistics operation is to move a product from supplier to customer – this path is called the supply chain, and it needs to keep moving in order for goods to arrive at the right place, at the right time.

As an apprentice, your duties may involve transportation, stock control, warehousing, and/or monitoring the flow of goods and materials.

You'll learn a range of skills, which could include monitoring stock and keep records; managing the receipt, storage or dispatch of goods; developing relationships with customers and suppliers.

As a Warehousing and Storage apprentice, you might learn skills in operating specialist machinery to get things onto – and down from – high storage spaces; learn about keeping some goods at low temperatures; and improve your spatial awareness, so that you can quickly and efficiently load objects of different shapes and sizes.

Your duties will depend on your employer, but you could manage stock; audit inventory; keep equipment in good working order; process returned goods; or manage the receipt, storage and dispatch of goods.

Good teamwork is important when you're working to a tight schedule, such as loading or unloading a lorry that can only wait for a little while before it needs to go on to the next job. You'll also learn how to maintain health and safety, and work towards a certificate in Logistics and Transport.

2014/15 TRAINING PROVIDERS AND AVAILABLE COURSES									COURSE CATEGORY									
TRAINING PROVIDERS										Study Programme and Functional Skills	Traineeships	Apprenticeships	Accounts and Financial Services	Agriculture, Horticulture and Animal Care	Arts, Design, Media and Publishing	Automotive	Business, Administration and Law	
Archway Academy																		
Aspiration Training																		
Bellis Training Centre																		
Bournville CFE																		
Crackerjack Training																		
Creative Alliance																		
EEF																		
GB Training (UK) Ltd																		
Gordon Franks Training																		
HIT Training																		
Heart Of England Training																		
Ingeus																		
JTL																		
Kaplan Financial																		
Key Training																		
Kingsbury Training Centre Ltd																		
K2																		
learndirect Limited																		
Merlin Venture																		
Omega Training																		
Pathway Group																		
Platinum Training																		
Protocol Consultancy Services																		
Performance Through People																		
Reflections Training Academy																		
Solihull CFE																		
Succeed																		
The Apprenticeship Works																		



Archway Academy

Archway Academy is a great place for students who have just left school and are not yet ready to move on to college, a job or an apprenticeship.

We have enthusiastic tutors who are focused on making sure young people improve their maths and English skills, get useful vocational qualifications and develop the employability skills which will make them ready to move on to a destination of their choice.

At Archway Academy each young person has an individual programme and learning takes place in small groups.

We have an in-house specialist who makes sure all tutors can support those young people who have learning difficulties or special educational needs like Dyslexia, Autism, and ADHD.

We also offer exciting enrichment activities like paintballing, go-karting, ice skating, educational visits and more.

Young people can get a weekly bursary, free meals, help with travel costs and help with childcare.

We cater for young people aged 16-18 years old and those who are 19 – 24 if they have a Learning Difficulty Assessment or and Education Health and Care Plan.

Type of training: Study Programme.

Sector Training Offered: Construction, Hair & Beauty, Hospitality, Administration.



CONTACT DETAILS

Archway Academy
86 Waterylane, Middleway,
Bordesley, Birmingham
B9 4HN

Telephone 0121 772 7772

Email
enquiries@archwayacademy.org.uk

Website
www.archwayacademy.org.uk

Learner applications contact
Nicola Mulligan, Administrator
enquiries@archwayacademy.org.uk
0121 772 7772



Aspiration Training Limited

Aspiration Training is a specialist training provider with a primary focus in the health and social care and childcare sector.

The business has been operating for 20 years and supports customers both in its original market of South Wales, West Midlands and the South West.

We support learners to achieve both apprenticeship and study programmes, as well as QCF certificates and diplomas. We also deliver skills support for the unemployed courses in Customer Service (includes Hospitality & Retail), Health and Social Care and Childcare.

Our Study Programme and SSU courses are delivered from our training centre in the heart of the business district in Birmingham and we offer apprenticeships throughout Birmingham, the West Midlands and the South West.

Type of training: Study Programme, Apprenticeships, Skills Support for the unemployed.

Sector Training Offered: Health & Social Care, Business Admin, Childcare, Customer Service (Retail/Hospitality).



CONTACT DETAILS

Aspiration Training Limited
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Learner applications contact
Sarah Richards
Study Programme Manager
s.richards@aspirationtraining.com
07837 316 875



Bellis Training Limited

From 1984, we provide high quality industry training. BTA Centre has been particularly successful in industry training programmes to develop the potential of young people, helping them to establish a confident, positive mental attitude to themselves and their work. All Bellis Training centre staff are fun, friendly very experienced professionals. Professional service is available to **support the careers** for Business Administration, Customer Service, Retail, Warehousing, Hotels, Restaurants, Bars and Coffee Shops. **Additional support** for those that need extra care and attention.

In partnership with **leading local employers**; offering recruitment support. Our training techniques are based upon Positive Mental attitude training, which establishes a relaxed, enjoyable but highly professional environment. Our track record speaks for itself, consistently. Ofsted grade 2. IAG Matrix acc.

Type of training: Diplomas and Certificates with City and Guilds in:

- Higher Apprenticeships (level 4 & 5) All ages
- Advanced Apprenticeships (Level 3) All ages
- Intermediate Apprenticeships (Level 2) All ages
- National Traineeships (Entry 1 to Level 2) 16-19 years
- Study Programme (Entry 1 to Level 2) 16-19 years
- Adult Loans for Qualifications 24+ (Level 3+)

Sector Training Offered: Business and Administration, Customer Service, Hospitality & Catering, Retail and Warehousing and Storage.

3 Sites: 1) Birmingham Centre. **2)** Solihull Library: 1st Floor, Homer Road, **3)** Chelmsley Wood: 289 Bosworth Drive. Open Day Mondays 10am: B'ham.



CONTACT DETAILS

Bellis Training Limited
The Argent Centre,
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Telephone 0121 236 6841

Email
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Website
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Learner applications contact
Elaine Cooper
Administration Manager
office@bellistraining.co.uk
0121 236 6841



Bournville College of Further Education

Bournville College's aim is to help you achieve your full potential through excellent teaching and training in a lively, supportive and welcoming atmosphere. Whether you are leaving school, an adult returning to education, an employer looking to train your workforce or an international student looking to study in the UK, we have dedicated resources to meet your needs. You will find many reasons to come to Bournville College.

We are proud of our heritage and links to the local community and employers and it is this experience that has helped Bournville College become one of the main providers of quality education and training in the West Midlands. We have a wide range of courses, excellent facilities, easy access and a pleasant environment in which to study.

Type of training:

- Study Programme
- Apprenticeships
- Traineeships
- Adult and Higher education
- Bespoke employer led training
- Short courses

Sector Training Offered:

- Art, Design & Media
- Automotive
- Business & Finance
- Catering & Hospitality
- Construction
- Hair & Beauty
- Health, public services & care
- IT
- Science & engineering
- Travel, tourism & leisure
- Teaching and training



CONTACT DETAILS

Bournville College
1 Longbridge Lane,
Longbridge, Birmingham
B31 2AJ (sat nav B31 2TW)

Telephone:
0121 477 1300

Email:
info@bournville.ac.uk

Website:
www.bournville.ac.uk



Crackerjack Training

Crackerjack Training provides high quality childcare training courses and support for learners to achieve a recognised qualification that are valued within the Childcare Sector.

At Crackerjack Training we offer childcare courses to a range of perspective candidates.

If you are aged 16-19 and not in employment, education or training, we can offer you:

- 20 week Study Programme in Early Years

Or aged 16-24:

- 6 month level 2 Traineeship in Early Years

Largely based around a vocational placement, both of these full time programmes are specifically aimed at young people who have no or very little experience within the childcare sector and who are interested in pursuing a career within this field.

We specialise in offering Intermediate and Advanced Apprenticeships in Early Years and Playwork and work closely with nurseries, pre-schools and after school clubs across the West Midlands.

As well as courses within childcare and early years, we offer the TAQA award for Assessors and Verifiers as well as ILM approved qualifications and short courses specifically tailored to Childcare practitioners and managers.

Type of training: Study Programme, Apprenticeships, Traineeships.

Sector Training Offered: Childcare.



CONTACT DETAILS

Crackerjack Training
78-79 Francis Road,
Edgbaston, Birmingham
B16 8SP

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Email
info@crackerjacktraining.com

Website
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Learner applications contact
Angela McGlinchey
Apprenticeship and
Recruitment Manager
angela.mcglinchey@crackerjacktraining.com



The West Midlands Creative Alliance

We are the leading independent learning provider within the creative and cultural sector in the Midlands. Our purpose is to enable talent to get into and get on in the creative and cultural industries.

We do this through providing creative careers education and employability skills programmes, creative apprenticeships and traineeships, plus creative business start up support.

Some of what we've done this year include:

Creative Apprenticeships: Worked with a range of employers in the creative and cultural industries to help them recruit nearly a hundred young people as creative apprenticeships. These range from large cultural organisations such as Birmingham Museums and the Royal Shakespeare Company to digital media companies like Bareface Media and marketing agencies such as WAA. The apprenticeships available include creative and digital media, design, marketing, technical theatre and venue operations.

Creative Careers Events: Ran two Creative Journeys: Meet The Professionals Events at which over 500 young people talked directly with 40 creative professionals about the jobs people do, the skills people need and the first steps people take to get into the creative industries.

Opportunities Fairs: Organising a Get Into Creative Employment event at The Birmingham Rep that over 500 young people attended.

Employability Advice: Provided information about CVs, application and portfolios to hundreds of young people applying for our vacancies.

Creative Traineeships: Started the first creative traineeships programme for young people needing pre-apprenticeship support.



CONTACT DETAILS

**The West Midlands
Creative Alliance**
213 Scott House, Custard
Factory, Gibb Street, Digbeth,
Birmingham B9 4AA

Telephone 0121 753 0049

Email
info@creativealliance.org.uk

Website
www.creativealliance.org.uk

Learner applications contact
Maria Crawford
maria@creativealliance.org.uk



EEF

World class apprenticeships for a world class workforce. EEF are training the next generation of manufacturers and engineers. Our dedication to the industry ensures our apprentice programmes are among the best in the UK.

We run apprentice programmes with some of the leading manufacturers and engineers in automotive, aerospace and many other sectors. Our apprenticeship programmes develop skills that are much sought after in the UK and around the world and enables you to:

- Achieve a range of qualifications, technical skills and experiences that will provide you with a solid foundation to develop your career as an engineer
- Complete an apprenticeship pathway focussed on a core engineering discipline e.g. manufacturing, maintenance, fabrication and welding, tool making or technical skills
- Develop the technical know-how and the right attitude to become a highly valued member of the workforce through an established combination of technical and personal development modules
- Gain practical workplace skills that can be put to use immediately through your experience of working in a professional manufacturing environment.

Our programme offers a fully employed apprenticeship, you receive a salary and are employed by a UK manufacturer or engineering business. You will receive practical hands on training at our multi-million pound state of the art Engineering training facility in Aston Birmingham, combining theory and key skills with on-site training at your employer's premises.

Type of training: Manufacturing and Engineering Apprenticeships.

Sector Training Offered: Manufacturing and Engineering Skills.



CONTACT DETAILS

EEF
EEF Technology Centre,
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Website
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Learner applications contact
Barry Jones
Recruitment and Mentoring
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GB Training (UK) Ltd

GB Training is located in Birmingham city centre and is a provider of high quality Apprenticeships in a wide range of sectors including:

- Health and Social care
- Children and Young Peoples Workforce
- Hospitality
- Customer Service
- Business Administration
- Light Motor Vehicle Maintenance
- ICT Telecoms and Web Professionals

Our programmes are delivered in the workplace and include opportunities to develop a wide range of skills supported by the knowledge of the sector in which you re working to enable you to perform to a high level of success. Where you have not achieved a level 2 (GCSE A-C) in English and/or Maths we will help you to reach this through work-based learning alongside your other qualifications.

We have more than 450 employers and in excess of 750 learners on our programmes at the moment. We receive regular contact from employers seeking to employ young people for Apprenticeships and have a pre-Apprenticeship programme designed to help you put together a CV if you don't have one and to prepare you for an interview.

We have regular induction dates throughout the year and can usually place you with an employer within weeks should we have a programme that matches your needs. Our success rates are outstanding.

Type of training: Apprenticeships.

Sector Training Offered: Health and Social care, Children and Young Peoples Workforce, Hospitality, Customer Service, Business Administration, Light Motor Vehicle Maintenance, ICT Telecoms and Web Professionals.



CONTACT DETAILS

GB Training (UK) Ltd
Wynner House,
143 Bromsgrove Street,
Birmingham B5 6RG

Telephone 0121 622 4218

Email
info@gbtraining.org.uk

Website
www.gbtraining.org.uk

Learner applications contact
Danny Thomas or
Charlotte Falconer
info@gbtraining.co.uk



Gordon Franks Training

Gordon Franks Training was set up in 1982. Over the last 30 years Gordon Franks Training has built a strong reputation for identifying and maximising on potential with the emphasis on helping learners establish a positive attitude towards themselves, others and their work.

The ethos of Gordon Franks Training is to support young people in reaching their full potential. We don't just train our students for a career, we train them for life.

If you're aged 16 to 23 and want to gain valuable skills, work experience and qualifications that will keep you a step ahead of the competition in finding a job, we can help.

We offer a variety of learning programmes including a Pre-Apprenticeship Study programme, Traineeships and Apprenticeships to suit all levels of ability and can support you in reaching your career goals.

Type of training: Pre- Apprenticeship Study Programme, Traineeships and Apprenticeships.

Sector Training Offered: Business Administration, Customer Service, Child Care, Warehouse and Storage, ICT, Management and Learning and Development.



CONTACT DETAILS

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Learner applications contact
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Recruitment Co-ordinator
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Heart of England Training Ltd

Heart of England Training has many years experience of delivering high quality vocational training. Our company has been recognised as a grade 1 'OUTSTANDING' training provider by Ofsted.

With over 1,000 learners and working with more than 400 companies across the midlands. Offering apprenticeships in Hairdressing, Beauty Therapy, Business Administration, Marketing, IT, Customer Service, Retail, Warehousing & Nail Services it is hard to find a person we can't find a role for! 67% of all our learners progress onto a higher level apprenticeship.

Unlike some colleges and providers we can train and assess you in the work place. You can join an apprenticeship with Heart of England Training any time throughout the year.

Career Training and development for all

Meeting your needs through friendly, impartial and clear information advice and guidance.

We are offering vocational courses at levels 1, 2 and 3 on a full time basis.

The difference between joining one of our courses and staying in school or going to college is that our training centres are real working environments providing you with great experience to help you to progress.

Sector Training Offered: Hairdressing level 2 & 3, Beauty Therapy level 2 & 3, Business Administration level 2, 3 & 4, Marketing level 2 & 3, IT level 2 & 3, Retail level 2, Warehousing level 2, Nail Services level 2 & 3, Customer Service level 2 & 3, Team Leading level 2.



CONTACT DETAILS

Heart of England Training Ltd
12 Priory Walk,
Birmingham
B4 7LJ

Telephone 0800 0281 576

Email
info@hoet.co.uk

Website
www.hoet.co.uk



HIT Training Limited

HIT Training is the leading specialist training and apprenticeship provider for the UK's hospitality, hotel and catering industry.

With a strong local focus, HIT offers hotel and catering apprenticeships at all levels and in all sectors.

Our aims are simple:

- to help employers increase the effectiveness and profitability of their staff
- to develop learners' personal, economic and social status
- to enhance the level of service given to customers and clients.

This is reflected in the success of our learners and the quantifiable improvements and benefits for their employers.

Well trained, competent staff are a valuable asset and can help a business perform well by delivering improved efficiency, better customer service and reduced staff turnover.

In a time of rising unemployment, especially for school and college leavers, the hospitality industry is one of the few sectors in the UK that is still recruiting and expanding.

HIT can access government funding for eligible learners, to help businesses reduce their training costs.

We always remember that the hospitality industry is a team environment, and the team is only as good as its weakest member. With that in mind, the benefits of training are clear – no one role is more important than another.

Type of training: Apprenticeships, Traineeships, Short Courses, Day Courses.

Sector Training Offered: Hospitality, Catering and Customer Service.



CONTACT DETAILS

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B28 8JG

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Learner applications contact
Laura Perry, Area Manager
laura.perry@hittraining.co.uk
07903 017 383



Ingeus

Ingeus is one of the largest and best-established skills providers in the country, offering training, apprenticeships, traineeships, and services for the unemployed.

We work with hundreds of businesses throughout the region to provide exceptional apprenticeship and traineeship positions to individuals of all ages.

To businesses we provide a huge range of training from qualifications to short courses, as well as an expert recruitment service.

Type of training: PET, Apprenticeships, Traineeships, Work Based Learning, In Work Skills Support.

Sector Training Offered: Business Admin, Customer Service, Retail, Contact Centre, Team Leading, Management, Health & Social Care.



CONTACT DETAILS

Ingeus
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Chambers, 88-91 New Street,
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Email
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Website
www.ingeus.co.uk

Learner applications contact
Andrew Spencer
Employer Services Manager
aspencer@ingeus.co.uk
07837 046 016



JTL Training

JTL is the largest provider of apprenticeship training in Building Services Engineering across England and Wales.

The charitable company has a strong position across the West Midlands, including its own modern training centre in Aston. The company has a record of apprentice achievement (Level 3 Electrical and Levels 2 & 3 in Plumbing, Heating & Ventilating) which extensively exceeds national averages.

The JTL National Centre of Excellence at Mill Wharf is also the base for an expanding Traineeship programme and from September 2014 JTL's first full-time two year courses.

Each year JTL works with approximately 3200 employers who between them engage some 6000 apprentices.

Type of training: Apprenticeships, Traineeships, Full Time Courses, Professional Development Programmes.

Sector Training Offered: Building Services Engineering (Electrical Installation & Maintenance, Plumbing, Heating & Ventilation), Engineering Maintenance, Facilities Management, ILM Leadership & Management.

CONTACT DETAILS

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Learner applications contact
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Regional Business Manager
kevinnewell@jtltraining.com
01952 210472 / 07767 670956



Kaplan Financial

Kaplan is a global provider of diverse education and training. Programmes include professional accountancy and financial training, vocational qualifications, Apprenticeships, Traineeships, financial markets, postgraduate and undergraduate degrees.

At Kaplan, we help people like you transform their lives through education.

We serve students of all ages, from first-graders learning to read to professionals seeking postgraduate training. We are your partner in lifelong learning and are committed to helping you achieve your goals.

We're redefining the future of education.

Kaplan has pioneered new territory in online higher education, K12 services and professional training with innovation and imagination. Through new technologies and a personalized approach to learning, we are opening doors to educational opportunities and inspiring people to strive for their personal best.

We've grown without losing sight of our mission.

Throughout our 76-year history, we have helped students unlock their talent by providing student-centered, outcomes-driven educational programs that help individuals reach their goals. We succeed when our students succeed.

Type of training: Study Programme, Apprenticeships and Traineeships.

Sector Training Offered: Accountancy, Tax, Audit, Management Accounting, Financial Services.

CONTACT DETAILS

Kaplan Financial
Baskerville House,
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Email
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Website
www.kaplanapprenticeships.co.uk
Learner applications contact
Jo Griffiths
Apprenticeship Advisor
birmingham@kaplan.co.uk



Key Training

Key Training specialises in recruiting Apprentice's aged 16-24 into sustainable employment. We are a National Provider across the UK working closely with small medium employers to large blue chip companies.

We support the unemployed 16-24 by providing impartial Information, Advice and Guidance (IAG) on employment pathways available to them. This is conducted in many ways either by telephone, face to face or email.

We provide weekly face to face IAG sessions every Wednesday in each of our centres. This is fun, informative and supports applicants to prepare for the next steps leaving school/college, job search, interview tips, how to prepare for an interview, how to research prior to a job interview, what an apprenticeship involves, traineeship guidance.

We share our vacancies with all attendees to allow them to explore the various job opportunities available.

Once placed onto an apprenticeship position the support continues with dedicated Training Consultants who work alongside the learner ensuring they remain happy in the workplace and progress through their qualification, and onto an advanced apprenticeship. This is done by face to face contact, via online portfolio, apps on mobiles and of course telephone and email.

Type of training: Apprenticeships, Traineeships, Recruitment and employed staff Training, NVQ only funding all age groups.

Sector Training Offered: Business Admin, Customer Services, Sales, Employment Related Services, Contact Centre, IT Users, Team Leading, Management, Warehousing, Recruitment



CONTACT DETAILS

Key Training
4th Floor Charles House,
148 Great Charles Street,
Birmingham B3 3HT
Telephone 0121 236 7512
Email
matthew.godfrey@keytraining.co.uk
Website
www.keytraining.co.uk
Learner applications contact
Salma Bi,
Recruitment Consultant
salma.bi@keytraining.co.uk
07931 720 602



Kingsbury Training Centre Limited

Kingsbury Training offers vocational and educational training. Our courses provide opportunities for young people to acquire skills and experience to prepare them for further training or work, while increasing their confidence and motivation.

Kingsbury Training has 30 years' experience in delivering learning programmes for young people, especially in Construction, Building, Carpentry and Painting & Decorating, Hairdressing and Sport.

All our courses involve gaining real, hands-on experience on site, plus time at our training facilities to work towards qualifications. We also provide advice and guidance on further progression.

We also offer qualifications in Math's, English and IT, whilst also offering the vital qualifications in Health and safety and the CSCS card to allow you to work on a building site.

Type of training: Study Programme and Alternative Schools Provision.

Sector Training Offered: Bricklaying, Carpentry, Painting, Hairdressing, Computer Maintenance and repair, English, Maths, ICT.

Coming soon: Traineeships.



CONTACT DETAILS

Kingsbury Training Centre Ltd
The Gardens, Erdington,
Birmingham B23 6AG
Telephone 0121 384 3886
Email
enquiries@kingsburytraining.com
Website
www.kingsburytraining.com
Learner applications contact
Stuart Green, Recruitment
stuart.green@kingsburytraining.com
0121 384 3886



CONTACT DETAILS

K2 Development
CTC Kingshurst Academy,
Cooks Lane, Kingshurst,
Birmingham B37 6NU
Telephone 0121-329-4780
Email
info@k2development.co.uk
Website
www.k2development.co.uk
Learner applications contact
Jacqui Robinson, Business
Development Manager
Jacqui.robinson@k2development.co.uk
0121-329-4780

K2 Development

K2 Development is a faculty of CTC Kingshurst Academy in North Solihull. The Academy accommodates over 1,500 students of all abilities from 11 to 19 years of age. It was the only City Technology College to offer post-16 students the opportunity to study the International Baccalaureate instead of A-levels.

K2 Development has three distinct operational parts to its business. K2 Learning offers vocational courses and training for students aged 14 – 19 year old. The courses include a Pre-Apprenticeship programme that is run over a 6 month period during which the students study English and maths functional skills and a NVQ level 1 in one of the following vocational areas; Business Admin, Customer Service or Hospitality & Catering, accredited industry courses and, spend 2 days per week on work experience. K2 Learning also offers vocational courses for key stage 4 students in Hospitality and Catering. These students study a NVQ 1/2 one day a week during term time.

The other 2 parts of the organisation are K2 Education and K2 Business. K2 Education delivers training to educational professions ranging from teaching assistants to initial teacher training through to senior Management Leadership. K2 Business offers a range of accredited short courses in subject areas such as Child Psychology, Education and Leadership and Management.

Type of training: Pre Apprenticeship.

Sector Training Offered: Business Administration, Customer Service, Hospitality & Catering.



CONTACT DETAILS

learndirect Limited
Warwick Chambers,
14 Corporation Street,
Birmingham B2 4RN
Telephone 0800 801 901
Contact us
www.learndirect.com/help/
contact-us/
Website www.learndirect.com
Learner applications contact
Kay Garbett
Regional Sales Manager
kay.garbett@learndirect.com
0800 801 901

learndirect Limited

learndirect is the UK's largest provider of skills, training and employment services. Every day thousands of people up and down the country are learning new skills with **learndirect**.

Whether you want to an Apprenticeship, short courses or other work based qualifications we have a team who can guide and help you to achieve your goal.

We can help you kick-start your career with:

- Qualifications in everyday skills like maths, English and IT
- Vocational qualifications and Apprenticeships in lots of industries
- Higher-level professional qualifications
- Short courses in subjects from software packages to languages.

Type of training: Study Programme, Apprenticeships and Traineeships.

Sector Training Offered: Business Administration, Management, Childcare, Customer Services, Call Centre, IT, Financial Services, Dental, Recruitment.

For more information about learndirect, visit our website www.learndirect.com



CONTACT DETAILS

Merlin Training
Unit 19, Erdington Industrial
Park, Chester Road,
Birmingham B24 0RD
Telephone 0121 384 5614
Email
info@merlinventure.co.uk
Website
www.merlinventure.co.uk
Learner applications contact
Joanne McClogan
Client Manager
joanne.mcclogan@merlinventure.co.uk
0121 384 5614

Merlin Training

Merlin Venture is a Social Enterprise which has been delivering funded employment, community and volunteering programmes since 1998.

We support young people by providing alternative vocational training in the construction trades (Painting & Decorating, Plumbing, Carpentry & Electrics) and in Motor Vehicle Maintenance. We deliver accredited 'skills' courses and 'trade tasters' through our community programmes we engage unemployed young people 18+. We deliver accredited qualifications up to Level 1 & 2 Diplomas in Construction and Entry Level to Level 2 in Maths & English. We also offer CSCS card training and test.

Our fully qualified and experienced advisors are 'on-hand' to offer information, guidance and careers advice, employability training and personal development training to help them progress into jobs, traineeships, apprenticeships, further education, further training, work experience and/or volunteering opportunities.

To support our clients, in particular young single parent families, we provide day care and before/after school provision through our 2 Nurseries.

Merlin facilitates a local Business Group, to encourage local businesses to offer opportunities for young people.

Type of training: Alternative training provision delivering accredited vocational courses, CSCS card training, 'Trade Taster' courses, Skills training, IT training, UK 'On-line' courses, Traineeships and Apprenticeships.

Sector Training Offered: Construction Training (Painting & Decorating, Plumbing, Carpentry & Electrics), Automotive (Motor Vehicle Maintenance), Health & Safety (CSCS card Training), Information Technology (UK Online).



CONTACT DETAILS

Omega Training Services Ltd
3rd Floor, Centre Court,
1301 Stratford Road, Hall
Green, Birmingham B28 9HH
Telephone 0121 433 3548
Email
omegatrainingser@aol.com
Website
www.omegatrainingsservices.com
Learner applications contact
Natalie Black
Customer Service Manager
natalie.black@omega-training.com
0121 433 3548

Omega Training Services Ltd

Omega Training Services Ltd is a private training provider based in Birmingham, with a second site in Wakefield, West Yorkshire. We have a direct contract with the Skills Funding Agency to deliver Apprenticeships, and Traineeships for learners aged 16-18 and 19+, we also have a 24+ Advanced Learning Loan facility.

Omega Training Services Ltd are committed to delivering high quality provision for all learners and their employers. To enable us to achieve this we have a highly skilled and motivated team of Teaching Learning & Assessing Coordinators, Functional Skills Tutors, Customer Service Team and Business Admin Team all are supported by a strong leadership team.

We have continued to grow our organisation and will be moving to new premises in Hall Green Birmingham in September 2014.

Type of training: Apprenticeships, Traineeships.

Sector Training Offered: Health & Social Care, Business Administration, Customer Service, Support Teaching & Learning in Schools (STALIS), Childcare.



CONTACT DETAILS

Pathway Group
Amington House,
95 Amington Road, Tyseley,
Birmingham B25 8EP
Telephone 0121 707 0550
Email
info@pathwaygroup.co.uk
Website
www.pathwaygroup.co.uk
Learner applications contact
Martin Chandler
Apprenticeship Manager
martin.chandler@pathwaygroup.co.uk
0121 707 0550

Pathway Group

In operation since 2008, Pathway has become one of the regions innovative providers of employment, training and community support services helping thousands of young people each year with Advice & Guidance, Training and Recruitment.

Working with our extensive list of employers, we deliver training that meets the skills development requirement of their existing workforce. We also work with Job seekers to develop the new skills and job readiness qualities that employers are looking for.

Apprenticeships: Apprenticeship training ensures the workforce has the practical skills and necessary qualifications now and in the future.

Some of the benefits to learners are:

- Earn a salary in a real job and get paid holidays
- Receive training and gain qualifications
- Learn job-specific skills and get the 'work experience' that you need
- A real alternative to staying on at school or college
- Excellent prospect of a job when you finish the Apprenticeship
- No student loans

Type of training: Study Programme, Apprenticeships, Traineeships, NVQs, QCFs.

Sector Training Offered: Business Administration, Childcare, Customer Service, Health & Social Care, Retail, Warehousing & Logistics, IT, Team Leading, Management, Teaching assistant, BIT & PMO.



CONTACT DETAILS

Platinum Training
35 Wilson Road, Handsworth,
Birmingham B19 1LY
Telephone 0121 245 7200
Email
enquiries@platinumpeopleuk.com
Website
www.platinumpeopleuk.com
Learner applications contact
Paul Holden
Manager
paul.holden@platinumpeopleuk.com
0121 245 7200

Platinum Training

Platinum Training is a leading provider of people development and training solutions in the West Midlands. We specialise in Motor Vehicle, Body Repairs, Plumbing, Electrical installation, Sports and other apprenticeships programs. We offer 12 month Study Programme courses in the above areas which also contain Maths, English and ICT Functional Skills as part of the programme as well as apprenticeships.

Platinum Training also offer apprenticeships, which give you the opportunity to learn on the job, build upon knowledge and skills, whilst gaining qualifications and also earning money at the same time.

We use 3 sites comprising of sports facilities, plumbing workshop, electrical installation workshop, and our own purpose built Motor Vehicle garage for maintenance and body repair courses.

Type of training: Study Programme, Apprenticeships, Traineeships.

Sector Training Offered: Automotive Industry, Sports, Plumbing, Electrical Installation.

2 Sites: 2) Motor Vehicle Training Centre, Western & Dudley Road, Winson Green, Birmingham B18 7QH



CONTACT DETAILS

Protocol Consultancy Services
Old Guild House,
1 New Market Street,
Birmingham B3 2NH
Telephone 0121 236 2634
Email
contactus@protocolgroup.co.uk
Website
www.protocolgroup.org.uk
Learner applications contact
contactus@protocolgroup.org.uk
0121 236 2634

Protocol Consultancy Services

Our mission as a Grade One training provider is to provide everyone with excellent, cost effective training, advice and guidance, delivered to the highest standards by an experienced and flexible team. The Protocol learning experience will inspire you to aim high and achieve more. Qualifications include Intermediate Apprenticeships and Advanced Apprenticeships for all ages in:

- Customer Services
- Business Administration
- ITQ User
- ICT Professional Competence (Practitioner)
- ILM Team Leading & Management
- Hospitality & Catering
- Social Media

We offer Traineeships in Admin, Customer Services and IT and have an excellent track record for finding learners jobs with our employers leading to apprenticeships and further progression. We also provide:

- Functional Skills
- Assessor & Verifier Qualifications
(TAQA – Training Assessment Quality Assurance)
- Consultancy Services

We offer flexible training, evening and weekend courses and either paper based portfolios or e portfolio. We provide interactive resources and individual learning plans that help you grow and develop and achieve your goals. We consistently achieve qualification success rates and satisfaction measures of over 90%.



CONTACT DETAILS

Performance Through People
New Bartholomew Street,
Digbeth, Birmingham B5 5QS
Telephone 0121 643 2653
Email
margaret.slyfield@ptp-training.co.uk
Website
www.ptp-training.co.uk
Learner applications contact
Margaret Slyfield
Business Development Adviser
margaret.slyfield@ptp-training.co.uk
0121 643 2653

Performance Through People

With five locations throughout the Midlands PTP is a local, friendly face providing a wide variety of no nonsense, cost effective solutions.

Whether an employer is looking to recruit a young person for an Apprenticeship programme, needing support with Health and Safety or Management Development or any other training needs for the existing workforce then PTP can offer solutions with a whole organisational approach.

PTP works as an extension of any business and offers a complete bespoke service to a company to provide the precise and direct training that is needed to bridge skill gaps and encourage future development.

Type of training: Apprenticeships, Traineeships, NVQ courses and commercial Courses.

Sector Training Offered: Accounting, Business Improvement Techniques, Business Administration, Customer Service, Sales and Marketing, Dental Nursing, Early Years Care, Health & Social Care, Teaching Support Engineering, Manufacturing, Hospitality & Catering, Cleaning & Support Services, Retail Skills, Storage & Warehouse (Logistics), Travel & Tourism, Information Technology, Team Leading & Management, Information, Advice and Guidance.

Reflections Training Academy



CONTACT DETAILS

Reflections Hairdressing Training Academy
Unit 2a/2b Commercial Street,
Birmingham B1 1RS
Telephone 0121 643 2147
Email
camilla.talbot@reflectionstraining.co.uk
Website
www.reflectionstraining.co.uk
Learner applications contact
Recruitment Co-ordinator
birminghamrecruitment@reflectionstraining.co.uk
0121 600 5472

Reflections Hairdressing Training Academy

Reflections Training Academy is an outstanding work based hairdressing training provider, who has over 30 years of expertise. The Training and assessments are flexible. Reflections provide NVQ Hairdressing qualifications to all age groups, here are the qualifications you can achieve:

- Study Programme/Pre Apprenticeship
- Traineeship
- Intermediate Level Hairdressing Apprenticeship
- Advanced Level Hairdressing Apprenticeship
- Level 2 Barbering Apprenticeship
- Functional skills
- Learner Enrichment activities & bespoke workshops.

Lessons are fast paced and interesting with high expectations of career progression within the hairdressing industry. Tutors provide excellent role models for learners in both their expertise and standards demonstrated. Tutors strongly encourage progression to advanced qualifications. Learners participate in a range of high calibre activities, such as the inspirational annual hair shows. Reflections use high-quality equipment and excellent resources, including information and learning technology. These are just some of the reasons why Reflections have earned a well deserved **“Outstanding”** status from the inspectors. Ofsted said **“Success rates and the quality of training improve year on year”**

Type of training: Study Programme, Hairdressing Apprenticeships, Traineeships, Barbering Apprenticeships, Functional Skills.

Sector Training Offered: Hairdressing.

Solihull College



CONTACT DETAILS

Solihull College
Blossomfield Road,
Solihull B91 1SB
Telephone 0121 678 7000
Email
enquiries@solihull.ac.uk
Website
www.solihull.ac.uk
Learner applications contact
Admissions Office
Admissions@solihull.ac.uk
0121 678 7000

Solihull College

At Solihull College, you will find a great range of courses to help you learn new skills.

We pride ourselves on the diversity of our programme and our students. We offer a variety of professional and vocational courses from Animal Management to Beauty Therapy. With over 25000 full and part time students, Solihull College is a great place to study.

With an emphasis on the quality of our teaching, we deliver a high standard of education to help you gain the skills and qualifications you will need to fulfil your potential.

At Solihull College we will support your learning, helping you succeed and in our 2 bright, modern campuses, you'll find a great atmosphere and superb facilities.

Type of training: Full time courses, apprenticeship, traineeships, Princes Trust, Access to Education, Higher Level programmes.

Sector Training Offered: Engineering, Construction, Animal Care and Vet nursing, Art and Design, Beauty Therapy, Business Administration, Customer Service, Computing and ICT, Early Years and Childhood Studies, Enterprise, Hairdressing & Barbering, Health & Social Care, Horticulture, Hospitality & Catering, Law, Manufacturing Engineering Media, Motor Vehicle Engineering, Performing Arts, Public Services, Retail, Science, Sports, Travel & Tourism.



CONTACT DETAILS

Succeed
50 Frederick Street, Hockley,
Birmingham B1 3HR
Telephone 0121 212 3626
Email
info@succeed.ac
Website
www.succeed.ac

Succeed

Succeed are an experienced training provider employing sector experts delivering high quality training and assessment, delivering excellent success rates. Succeeds' current services for 16-18 and 18+ include, 18+ Apprenticeships, Work Skills (employability training provision), Sector Based Work Academy, 18-23 Traineeships and Skills Support for the Workforce (delivering training in the workplace for employed Learners).

Succeed operates from two sites in Birmingham, open five days per week. Training is delivered on site, regionally and nationally. We deliver high quality education and training services working closely with local and national employers.

Through our Information Technology Apprenticeship program we offer Web ICT training and employment opportunities for adults. We embed positive progression for all Apprentices by actively promoting Succeeds' programme to our extensive network of employers.

Succeed manage a Sector Based Work Academy working with national prestigious employers including Marks and Spencer and National Express, in partnership with employers we have designed and deliver pre-recruitment packages at a national level.

Type of training: Study Programme, Apprenticeships, Traineeships.

Sector Training Offered: Information and Communication Technology, Engineering and Manufacturing Technologies, Business, Administration and Law.



CONTACT DETAILS

The Apprenticeship Works
330 High Street,
West Bromwich B70 8DJ
Telephone 0845 873 3855
Email
jobs@theapprenticeshipworks.com
Website
www.theapprenticeshipworks.com
Learner applications contact
Venetia Hardiman
Agency Manager
venetiahardiman@bctg.org.uk
0845 873 3855

The Apprenticeship Works

The Apprenticeship Works is a new and exciting way to build yourself a real career through an Apprenticeship. We work differently from any other training programme or recruitment agency!

- Employed status with the Agency and the security of a weekly income
- Get up to £110.00 per week paid straight into your bank
- Get great benefits like holiday and sickness pay
- Get training on the job and gain an Apprenticeship and transferable skills as you go
- Training will be done by one of our “approved” Training Providers, ensuring you get the best learning experience available
- Vacancies across a variety of Industry Sectors.

We are based on West Bromwich High Street, but have vacancies throughout the West Midlands area.

If you are an Employer looking to recruit new staff then call us to take advantage of this ‘No hassle option’ of recruitment.

Call us now to discuss your next career move on 0845 873 3855

Email your cv to jobs@theapprenticeshipworks.com

Type of training: Study Programme, Apprenticeships, Traineeships.

Sector Training Offered: All sectors covered.

BIRMINGHAM AND SOLIHULL

WORK BASED TRAINING PROVIDERS

- 1

Archway Academy 86 Watery Lane, Bordesley, B'ham B9 4HN
- 2

Aspiration Training 125-131 Edmund Street, B'ham B3 2HJ
- 3

Bellis Training 60 Frederick Street, Hockley, B'ham B1 3HS
- 4

Bournville CFE 1 Longbridge Lane, Longbridge, B'ham B31 2AJ
- 5

Crackerjack 78-79 Francis Road, Edgbaston, B'ham B16 8SP
- 6

Creative Alliance 213 Scott House, Gibb Street, B'ham B9 4AA
- 7

EEF EEF Tec Centre, Unit 3 Nexus Point, Gavin Way, B'ham B6 7AF
- 8

GB Training (UK) Ltd 143 Bromsgrove Street, B'ham B5 6RG
- 9

Gordon Franks St James House, St James Place, B'ham B7 4JE
- 10

HIT Training Kings Court, 17 School Rd, Hall Green, B'ham B28 8JG
- 11

Heart Of England Training 12 Priory Walk, B'ham B4 7LJ
- 12

Ingeus 2nd Floor, Town Hall Chambers, 88-91 New St, B'ham B2 4BA
- 13

JTL Mill Wharf, B'ham B6 4BS
- 14

Kaplan Financial Baskerville House, Broad Street, B'ham B1 2ND
- 15

Key Training Charles House, 48 Great Charles Street, B'ham B3 3HT
- 16

Kingsbury Training Centre The Gardens, Erdington, B'ham B23 6AG
- 17

K2 CTC Kingshurst Academy, Cooks Lane, Kingshurst, B'ham B37 6NU
- 18

learndirect Warwick Chambers, 14 Corporation Street, B'ham B2 4RN
- 19

Merlin Venture Unit 19, Erdington Ind Park, Chester Rd, B'ham B24 0RD
- 20

Omega Training Eckersall Road, Kings Norton, B'ham B38 8RH
- 21

Pathway Group 95 Amington Road, Tyseley, B'ham B25 8EP
- 22

Platinum Training 35 Wilson Road, Handsworth, B'ham B19 1LY
- 23

Protocol Consultancy Services 1 New Market Street, B'ham B3 2NH
- 24

PTP New Bartholomew Street, Digbeth, B'ham B5 5QS
- 25

Reflections Academy Unit 2a/2b Commercial Street, B'ham B1 1RS
- 26

Solihull CFE Blossomfield Road, Solihull B91 1SB
- 27

Succeed 50 Frederick Street, Hockley, B'ham B1 3HR
- 28

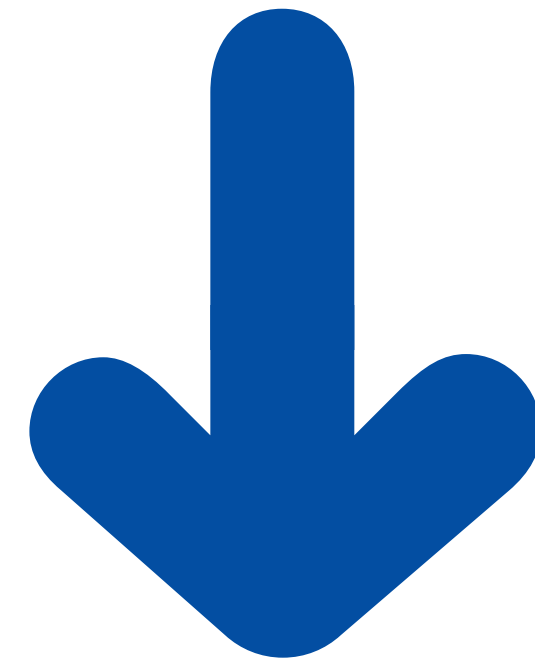
The Apprenticeship Works 330 High Street, West Bromwich B70 8DJ



APPLY FOR WORK BASED TRAINING TODAY

- Choose the career of your choice
(see pages 19-25)
- Look at the courses available from our work based training providers and where they are located (see page 40).
- Contact your chosen training provider
(see pages 24-39) to arrange a meeting.
- You can contact as many training providers as you would like in order to improve your prospects of gaining the career of your choice.

Keep a note below of who you have applied to.



FURTHER INFORMATION HELP AND ADVICE



For more information on what's on offer including Apprenticeships and Jobs with Training make sure you visit:-

- 'Find a Future' National Skills Show – NEC Birmingham 13 to 15th November 2014
- 'Real Apprenticeship' Venue to be announced March 2015
- Local Careers shows Various venues in Birmingham & Solihull Spring 2015
- Your own School Careers event

Also visit the Apprenticeships website at www.apprenticeships.org.uk for regular updates.



BIRMINGHAM & SOLIHULL
WORK BASED TRAINING
PROVIDER NETWORK