

Before you complete this form please read the UniFest 2019 Directory.

This form has 3 sections:

SECTION 1 - All about you and the events you are interested in. **To be completed by applicants.**

SECTION 2 - Consent and information. **To be completed by parents/carers and the applicant (student).**

SECTION 3 - School declaration. **To be completed by the TEACHER** who gave you this application form.

Please complete sections 1 and 2 of the form and return it to your teacher.

SECTION 1: You and Your Choices

Your Name:

Your Home Address:

Your Home Postcode:

Your Home Telephone No:

Your Mobile Telephone No:

Your Email Address:

Your Gender:

☐ Male

☐ Female

(Please tick one box)

Your Date of Birth:

 / / DD/MM/YYYY

Which Ethnic Group do you belong to? (Please tick one box)

- | | | |
|---|---|--|
| <input type="checkbox"/> White | <input type="checkbox"/> Chinese | <input type="checkbox"/> Other Mixed background |
| <input type="checkbox"/> Gypsy or Traveller | <input type="checkbox"/> Asian or Asian British – Indian | <input type="checkbox"/> Other ethnic background |
| <input type="checkbox"/> Black or Black British – African | <input type="checkbox"/> Asian or Asian British – Pakistani | <input type="checkbox"/> Not Known |
| <input type="checkbox"/> Black or Black British – Caribbean | <input type="checkbox"/> Other Asian background | <input type="checkbox"/> Prefer not to say |
| <input type="checkbox"/> Other Black background | <input type="checkbox"/> Mixed – White & Asian | |
| <input type="checkbox"/> Asian or Asian British – Bangladeshi | <input type="checkbox"/> Mixed – White & Black African | |
| | <input type="checkbox"/> Mixed – White & Black Caribbean | |

The name of your school / academy:

Your UniFest Choices:

Please choose up to 4 events that you would like to attend by putting the event name and university from the UniFest Directory in the boxes below. The more choices you put down, the greater your chances of getting a place.
Make a note of the dates and keep them safe.

1st Choice		2nd Choice	
3rd Choice		4th Choice	

Please tell us about yourself and your interests, the subjects and qualifications you are studying, your career ambitions, any work experience you have had and why you are applying.

SECTION 2: Your Parents/Carers

To take part in UniFest the data provided on this form (or subsequent correspondence) needs to be shared with Aimhigher universities* and the school your child attends. We are also carrying out research into how Aimhigher activities raise aspirations, attainment and entry to higher education. With your permission the data on this form will also be shared with other organisations** so that we can match data on this form with their records and subsequent data we collect (e.g. evaluation forms), to help us support more young people in the future. Participating in this research is voluntary, and you have the right not to participate or to leave the study at any time*** without affecting your relationship with Aimhigher or Aimhigher universities. Any information we publish will not identify you or your child without your permission. The data you provide will be retained securely until the student is 25 years old, after which it will be destroyed. If you have any questions about this research please contact Aimhigher on 0121 414 2510.

	Parent / Carer 1	Parent / Carer 2 (If applicable)
Name/s		
Your education: Please tick the highest level qualifications you have:	None <input type="checkbox"/> GCSE / O Level <input type="checkbox"/> A Level / BTEC <input type="checkbox"/> Degree or above <input type="checkbox"/> Other (please state) <input type="text"/>	None <input type="checkbox"/> GCSE / O Level <input type="checkbox"/> A Level / BTEC <input type="checkbox"/> Degree or above <input type="checkbox"/> Other (please state) <input type="text"/>
Daytime contact phone number/s		
Alternative contact phone number/s		
Parent/Carer email address/es		

Does your child have a disability and/or a learning difficulty?

☐ Yes ☐ No

Is your child subject to a local authority care order?

☐ Yes ☐ No

Does your child provide care support for others at a level that would usually be provided by an adult e.g. for an ill or disabled family member?

☐ Yes ☐ No

Has your child received free school meals in the past 6 years?

☐ Yes ☐ No ☐ Don't Know

SECTION 3: Consent. To Be Signed by Applicants and Parents/Carers

I / we the applicant and my parent/s or carer/s have read and understand the information in the UniFest Directory and on this form, and give permission for our data to be shared with Aimhigher universities and our child to attend.

NB: If you tick 'No' to this we will not be able to accept your application.

☐ Yes ☐ No

Ticking 'No' to the following will not affect your child's application in any way.

I / we the parent/s or carer/s have read and understand the information in the UniFest Directory and on this form, and give permission for our data (mine, my partner's and my child's) to be shared and matched as described:

☐ Yes ☐ No

Signature of Parent/Guardian/Carer:

Print Name: **Date:**

Signature of Applicant: **Date:**

*Aimhigher universities are: Aston University, Birmingham City University, Newman University, University College Birmingham, the University of Worcester and the University of Birmingham. **The organisations we would share data with are: your school, your local authority, the National Pupil Database, UCAS, the Higher Education Statistics Agency, the Student Loans Company, the Higher Education Access Tracker (HEAT) and the Office for Students). ***If you decide to leave the study, we will retain data collected to that point to produce anonymised, aggregated reports and to identify and quantify your involvement in the Aimhigher programme. If you have any concerns about the data held about you or your family you can make a complaint to the Information Commissioner's Office by calling 0303 123 1113.

Thank you. Please return this form to your child's school. They will complete it and send it off for you.

SECTION 4: Professional's Declaration

Please complete the following declaration and provide any additional information in support of the application.

Staff Name:

School:

Telephone Number:

Email address:

Does the applicant receive 'Pupil Premium': ☐ Yes ☐ No

The applicant has been truthful: ☐ Yes ☐ No

The applicant has the potential to be considering higher education: ☐ Yes ☐ No

The applicant will be available to attend (e.g. will be released from timetabled activities, work experience or other commitments): ☐ Yes ☐ No

Eligibility and Prioritisation:

UniFest is for young people from groups that are under-represented in higher education (e.g. FSM / Pupil Premium background). Aimhigher uses information provided by parents and schools to prioritise applications as high, medium, low or not eligible. We may also need to place some applicants on waiting lists for over-subscribed events. Please provide any additional information about the applicant or their personal circumstances that need to be considered.

If you feel this applicant requires special consideration or high priority status please state why:

Please return applications to:

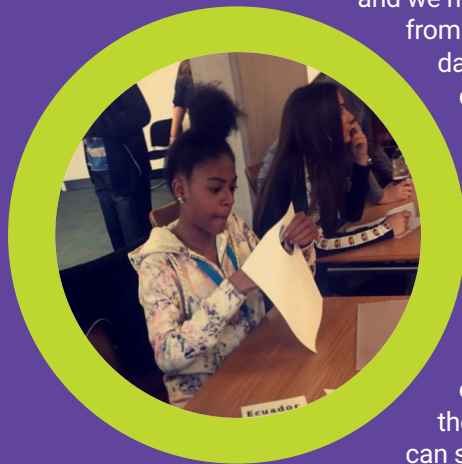
Aimhigher
C/O Outreach Department
The University of Birmingham
Edgbaston
Birmingham B15 2TT

Aimhigher cannot accept responsibility for applications sent through the post. You may wish to retain a copy of this form and use registered or special delivery postal services.

WHY DO YOU NEED ME TO COMPLETE THIS FORM?

To do this research, we need to match data relating to each child about their involvement in Aimhigher Plus (which we hold) with data about their exam results and information about what they do after they leave school or college (which is provided to us by other organisations). The organisations which provide us with that data include: your school/college, the Aimhigher Plus universities and national learner data sets including Higher Education Statistics Agency (HESA), University Central Admissions Service (UCAS), the Student Loans Company (SLC), the National Pupil Database (NPD) and we may also ask for college/further education data from the Individual Learner Record (ILR). We obtain data from those organisations by sending them details about young people who are taking part in Aimhigher Plus activities. The personal data that we send them includes your name, date of birth, year group home postcode and school/college. These organisations then provide us with information from their records. We then match it with the data we hold about each individual. We may also share such data (and records of your engagement in Aimhigher plus activities) with the Office for Students (our funders) so that they can see if the programme is benefiting learners.

However, we will not do this unless we have your permission to do so.



WE ARE ASKING FOR YOUR PERMISSION:

- For you (the young person) / your child to take part in this research as part of the Aimhigher Plus Programme based at the University of Birmingham
- to match your (the young person) / your child's data obtained from those educational organisations listed (i.e. your exam results and what you do after leaving school or college) with information we hold about your/your child's involvement in Aimhigher Plus.

WE WILL NOT BE ASKING FOR YOUR PERMISSION:

To process your personal data for programme monitoring purposes. This includes data provided by you or your school/college to see if you are eligible to take part within Aimhigher activities; and data collected by Aimhigher staff to monitor and evaluate your engagement within Aimhigher activities. We do not require your consent to process this data, as we do this in the public interest to meet our conditions of funding and statutory obligations. This data will be shared with your child's school or college and Aimhigher Plus partner organisations.

More information about how Aimhigher processes personal data about those taking part in our activities and research can be found within our Privacy Notice on our website (<http://aimhigherwm.ac.uk/about-us/gdpr/>) and we recommend that you read this. This explains how and why we use personal data, who data is shared with, how long we keep it, what your rights are and how to raise any queries or concerns. If you have any difficulties in accessing our website or need it in another format, please contact aimhigher@contacts.bham.ac.uk. Taking part in this research is voluntary, and you have the right not to take part or to leave the study at any time without affecting your relationship with Aimhigher or Aimhigher universities. If you decide to leave the research study, we will retain data collected to that point to produce anonymised, aggregated reports to identify and quantify your involvement in the Aimhigher programme.

Please complete the form attached to this leaflet and return it to your school or college.

Keep this part of the leaflet in a safe place.



UNIFEST

2019