

Risk Assessment Form

GLOW ACTIVE / PARTIES

Glow Active specialise in UV/Neon sports activities for children and adults. The risk assessment below may change due to the features of each individual venue, meaning some risk assessments may differ from others.

Service: GLOW ACTIVE Building:

Location; Sports Hall

Date: 07/10/2017 (Reviewed 2019)

Activity/Process/Machines	Hazard	Persons in Danger	Severity 1-5	Likelihood 1-5	Risk Rate	Measures/Comments	Result	
1	Broken glass from Light	Cuts and grazes	Participants	3	5	15	. The party/Activity will be drawn to a halt, a marshal will refrain any participants to go near the hazarder's area and evacuate the sports hall immediately. Lights would be turned on and once the area has been thoroughly cleaned the activates will commence	A
2	Spillage on surface	Slips, trips, broken bones,	Participants / parents and Glow Active martials	1	2	2	Water bottles will be left outside the sports hall to limit this occurring. If a spillage did occur, the party would stop with lights being turned on. the participants would be issued to move away from the area until it has been thoroughly cleaned and dried of any residue/substances	
3	Grazes and Cuts	Cross contamination	Participants / parents and Glow Active martials	5	1	5	Any participants with an open wound with blood will be sent to the medical centre/verified paramedic on site. Blood which has been exposed on participants, equipment and floor. Disinfectant will be used to kill all germs to limit further contamination	
5	Light Wire's loose on floor	Trips and falls	Participants / parents and Glow Active martials	5	4	20	To minimise the chances of trips and falls over electrical wires. The cables will be duck taped down to the circumference of the sports hall. This is to minimise there the hazard at ground level and on the walls.	
7	Ropes, Hoops other venue equipment	Collisions where cuts,	Participants	3	2	6	Venue equipment such as gymnastic equipment Ropes/Cricket Nets/Olympic	

		bruises or even breakages may occur					rings will be firmly checked that they are securely fastened to the wall/attachment	
8	Food Allergies / Dietary requirements	Allergic reactions	Participants and Parents	5	2	10	Before all participants arrive, Glow Active will send a requirements form to the party planner which must be filled in via all participants' parents. This sheet will be brought on the day where a Glow Active will check for allergies/dietary requirements of the participants. If something does flag up, the food producers (Subway/Domino's) will be contacted to determine whether food contains traces of the allergy. If an allergic reaction does occur the party organiser and participants parents will immediately be informed and sent to the onsite first aider.	
9	Stands for Lights	Collisions when competing resulting in injury	Participants	5	5	25	If participants are moving directly into a table/platform to aid collisions. The edges will be covered with foam and UV tape/paint to make the potential hazard visible	
10	Health problems, Epilepsy ect	Epileptic fits or seizure	Participants and Parents	2	1	2	Before participating a requirements sheet filled out from the party planner will flag any participants with epilepsy. Under the tickbox to confirm this, it will state that Glow Active events are not recommended for epileptic people. If a fit/seizure would occur the on site first aider will be contacted immediately as well as the party organiser and parent	
11	Current injuries.	Make the injuries worse than they currently are	Participants	1	1	1	The participants will be advised not to take part in the activities as it may make the injury worse. This will be confirmed by the party planner if they are happy and the Glow Active member of staff is happy for them to participate.	

12	Loose Clothing	Caught on players fingers, nets	Participants	1	5	5	Participants will be informed prior to taking part that T shirts must be tucked in at all times. If an injury does occur from loose clothing such as a dislocation/Break they will immediately be sent to the onsite first aider
13	Jewellery	Scratches and open wounds	Participants	2	3	6	All jewellery such as rings necklaces and piercings worn by participants will be asked to be taken off. If they cannot be taken off they will be covered with tape. If a scratch or open wound would occur. They will be taken to see the onsite first aider
14	Chewing Gum	Choking	Participants	1	2	2	Chewing gum is not permitted throughout Glow Active events. Participants will be made aware of this prior to starting our activities. If a child participant does start to choke the heimlich manoeuvre and first aider will be informed immediately
15	Shoe Laces	Trips and falls	Participants and Glow Active Martial	3	5	15	Before the start of each individual activity the Glow Active Staff will check similar to that of the coaching protocol that all laces as such are tied safely
16	Goals Nets	Trips Falls	Participants and Glow Active Martial	1	2	2	At the start of the activity a Glow Active member of staff will check that goal nets are securely attached to the goal posts and are not a hazard to participants running in and around them. If a child does trip on the net and is injured an onsite first aider will be called to aid the injury
17	Equipment – Balls, Cones ect	Impact's collisions trips and falls	Participants and Glow Active Martial	3	3	9	Balls and Cones to be made visible by either purchasing Neon equipment or even cover the equipment in UV tape of glow paint. By doing this the equipment will be made highly made visible under Ultra Violet light
18	Participants of Collisions	Collisions	Participants and Glow Active Martial	2	4	8	Due to the activities being held under Ultra Violet light. To aid visibility children will have their faces painted and wear Neon Bibbs to promote vision
19	Ladders; Feet, Steps	Slip	Glow Active UK staff	4	1	4	The ladders we will use to cover windows will be from the school its self. Furthermore, to aid safety measures, a thorough check on the feet being in great

							condition and individual steps are clean from a staff member slipping.	
	Ladders; Stretching up ladder	Falling Off	Glow Active UK staff	4	2	8	Work up the ladder will only be completed within an arms length. By no means necessary does any Glow Active UK staff member reach beyond their means to save time. They must climb down the ladder, re position, and climb back up to reach desired height/area	