WHY DO YOU NEED ME TO COMPLETE THIS FORM?

To do this research, we need to match data relating to each child about their involvement in Aimhigher Plus (which we hold) with data about their exam results and information about what they do after they leave school or college (which is provided to us by other organisations). The organisations which provide us with that data include: your school/college, the Aimhigher Plus universities and national learner data sets including Higher Education Statistics Agency (HESA), University Central Admissions Service (UCAS), the Student Loans Company (SLC), the National Pupil Database (NPD)

and we may also ask for college/further education data from the Individual Learner Record (ILR). We obtain data from those organisations by sending them details about young people who are taking part in Aimhigher Plus activities. The personal data that we send them includes your name, date of birth, year group home postcode and school/college. These organisations then provide us with information from their records. We then match it with the data we hold about each individual. We may also share such data (and records of your engagement in Aimhigher plus activities) with the Office for Students (our funders) so that they can see if the programme is benefiting learners.

However, we will not do this unless we have your permission to do so.

WE ARE ASKING FOR YOUR PERMISSION:

 For you (the young person) / your child to take part in this research as part of the Aimhigher Plus Programme based at the University of Birmingham

• to match your (the young person) / your child's data obtained from those educational organisations listed (i.e. your exam results and what you do after leaving school or college) with information we hold about your/your child's involvement in Aimhigher Plus.

WE WILL NOT BE ASKING FOR YOUR PERMISSION:

To process your personal data for programme monitoring purposes. This includes data provided by you or your school/college to see if you are eligible to take part within Aimhigher activities; and data collected by Aimhigher staff to monitor and evaluate your engagement within Aimhigher activities. We do not require your consent to process this data, as we do this in the public interest to meet our conditions of funding and statutory obligations. This data will be shared with your child's school or college and Aimhigher Plus partner organisations.

More information about how Aimhigher processes personal data about those taking part in our activities and research can be found within our Privacy Notice on our website (http://aimhigherwm.ac.uk/about-us/gdpr/) and we recommend that you read this. This explains how and why we use personal data, who data is shared with, how long we keep it, what your rights are and how to raise any queries or concerns. If you have any difficulties in accessing our website or need it in another format, please contact aimhigher@contacts.bham.ac.uk Taking part in this research is voluntary, and you have the right not to take part or to leave the study at any time without affecting your relationship with Aimhigher or Aimhigher universities. If you decide to leave the research study, we will retain data collected to that point to produce anonymised, aggregated reports to identify and quantify your involvement in the Aimhigher programme.

Please complete the form attached to this leaflet and return it to your school or college.

Keep this part of the leaflet in a safe place.

